

# Granting of Allotments Procedure



<b>Adopted by:</b>	Watton Town Council
<b>Date:</b>	February 2023

Allotment tenancies are subject to the Allotments Acts 1908 to 1950, and to any Allotment Rules made from time to time by Watton Town Council.

Details of allotment locations and plot numbers are held on the Council's Allotment Register.

## Granting of Allotments

Tenants must reside in Watton or an adjacent parish.

1. New applications will be asked to complete an application form and once received the applicants name will be placed on the bottom of the waiting list.
2. Plots will be allocated to the first named on the list as they become available.
3. If an offer of an allotment has been declined, the named person will be placed at the bottom of the list.
4. The waiting list must be empty before offering an extra plot to someone in the same household.
5. Applicants applying for a second allotment must wait for 12 months after the initial tenancy starts.
6. Allotments will be allocated at the discretion of the Town Council.