



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 9th January 2024 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott - Town Clerk

3rd January 2024

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 12.12.2023 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 Clerk's Report
 - 4.4 To seek support for a public meeting to update on the Neighbourhood Plan to be held at the Charlotte Harvey Trust Community Hub on the 13th Jan 2023
5. PUBLIC PARTICIPATION
6. FINANCE
 - 6.1 To receive draft minutes from the Finance Committee Meeting held on 14.12.23
 - 6.2 To accept recommendations from the Finance Committee:
 - i. to accept draft budget as presented.
 - ii. to ratify Investment Strategy.
7. GROUNDS MAINTENANCE
 - 7.1 To consider quotes received for hedging at Hares Green
8. To nominate a Trustee for the Stevens Almshouses Trustee
9. To accept the model Biodiversity Policy as provided by Norfolk ALC
10. To consider quote received for whole Councillor Training
11. Update on plans for the raised area of Chaston Place
12. PLANNING To consult on planning applications received since the last meeting
 - 12.1 3PL/2023/1183/F - Conversion of existing two storey dwelling into 4no. self contained flats, including first floor side extension and new vehicular access and parking - 8 Swaffham Road IP25 6LA <https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/1183/F>

12.2 3PL/2023/1226/F - Proposed Conversion of Existing Outbuilding to Dwelling - WATTON:
Barclay End Farm Town Green Road

<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/1226/F>

13. To pass a resolution to exclude the public and press to consider staffing matters

13.1 To consider whether temporary increased staffing hours will continue beyond January 31st 2024.

13.2 Update on Lovell Gardens Play Area refurbishment

13.3 To agree costs of Allotment Land transfer

13.4 To consider request for stall at the Wednesday market