



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 24th October 2023 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott

Jane Scarrott Town Clerk

18th October 2023

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 10.10.2023 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Clerk's Report
 - 4.6 Reports from Lead Councillors
5. To note and amend the Works In Progress List
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for October 2023 (To follow)
8. To re-consider digital signage for the four entrance roads to Watton
9. To note review of all polling districts and polling places
10. To discuss 20 mph speed restrictions outside Senior and Junior Schools
11. PLANNING To consult on planning applications received since the last meeting
 - 11.1 3PL/2023/0922/HOU Retrospective Planning Permission for all structures erected on the garden land, including the Cabin, the Potting Shed and Summer House. Please also note that the Cabin has associated drainage connections. WATTON: 30 Swaffham Road
<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/0922/HOU>

12. To pass a resolution to Exclude the Press and Public to consider confidential legal and staffing matters.

12.1 To agree response to compensation request relating to Hares Green Play Area

12.2 Cemetery - To agree final response to complaint received (confidential report will be presented at the meeting).

12.3 To receive report from HR Committee meeting held 11.10.23

12.3(i) To agree to employ the Administration Clerk for an additional 2 hours a week from 01.11.23