



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 22nd August 2023 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott

Jane Scarrott Town Clerk

16th August 2023

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 08.08.2023 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Clerk's Report
 - 4.6 Reports from Lead Councillors
 - 4.6i Verbal report from Lead Councillor for Youth
5. To note and amend the Works In Progress List
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for August 2023 (To follow)
 - 7.2 To receive the Finance Committee Minutes from the meeting held on 10th August 2023
 - 7.3 Recommendations from the Finance meeting held on August 10th:
 - 7.3i To accept the proposal received for the 2023/24 Internal Audit.
 - 7.3ii Not to administer grant funding for individuals but to keep a general fund available which could be of benefit to all young people of the town.
8. To consider quotes received for allotment sites maintenance works
9. To consider quote received for 2023 Play Area Inspections remedial works – App1
10. To review Loch Neaton agreement

11. To consider entering into an agreement with Watton Sports Centre regarding responsibilities for the Play Area at the Sports Centre
12. To appoint a Trustee for Stevens Almshouses Charity
13. To receive tenders for replacement of the play equipment at the Lovell Garden Play Area
14. To agree the purchase of additional poppies for the lamp posts (est. cost £5 per poppy)
15. PLANNING To consult on planning applications received since the last meeting
- 15.1 3PL/2023/0777/HOU - Proposed flat roof side/front extension to kitchen area forming utility - 2 Sharman Avenue IP25 6ED WATTON
<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/0777/HOU>
16. To pass a resolution to Exclude the Press and Public to consider confidential matters.