



Wotton Town Council

Wayland Hall, Middle Street, Wotton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 8th August 2023 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott - Town Clerk

2nd August 2023

Please note there will be an events meeting from 6.30pm.

Doors will not be open to the public until 7.00pm

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 25.07.2023 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 Clerk's Report
 - 4.4 To receive Report from Liz Witcher
5. PUBLIC PARTICIPATION
6. To co-opt to fill three vacancies on the Town Council
7. To receive quotes for Grounds Maintenance works:
 - 7.1 Thetford Road Allotments
 - 7.2 Allotments
 - 7.3 Officers Mess Site
 - 7.4 Chaston Place
8. To agree signatory for CCLA account
9. To agree disposal of old Christmas lights
10. To review Policies
 - 10.1 Complaints Policy
 - 10.2 Co-option Policy
11. To pass a resolution to exclude the public and press to consider staffing matters:
 - 11.1 To receive recommendation from the Interview Panel for the Community Hub Caretaker
 - 11.2 To receive statement from Cranswick