



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 25th July 2023 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott Jane Scarrott Town Clerk

19th July 2023

Please note there will be a meeting of the Trustees of the Charlotte Harvey Trust from 6.30pm. Doors will not be open to the public until 7.00pm

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 11.07.2023 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Clerk's Report
 - 4.6 Reports from Lead Councillors
 - 4.7 Report from HR Committee
5. To note and amend the Works In Progress List
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for July 2023 (To follow)
 - 7.2 To receive the Finance Committee Minutes from the meeting held on July 13th 2023
 - 7.3 Recommendations from the Finance meeting held on July 13th:
 - 7.3i To authorise £5765 to be taken from the Community Infrastructure Fund to cover the costs of the Heritage Boards Project
 - 7.3ii To set a budget of £5500 for the 2023 bike event.

- 7.4 To consider the donation request received from the Benjamin Foundation – Accounts App1
- 7.5 To consider the quote received for an artificial Christmas Tree and additional Christmas lights for 2023
- 7.6 To consider quote received for building work at Wayland Hall
8. To consider application to the 2023 Highways Parish Partnership Scheme
9. To consider how the Town Council might recognise the achievements of local athletes
10. To nominate a Trustee for Stevens Almshouses Charity
11. To consider quotes received for a new Mayors Chain
12. To confirm Councillors availability for Fireworks 28.10.23 and Festive Market 26.11.23
13. PLANNING To consult on planning applications received since the last meeting
 - 13.1 3PL/2023/0701/HOU - Erection of flat roof garage/workshop - 6 Nelson Court IP25 6EL WATTON
<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/0701/HOU>
 - 13.2 3DC/2023/0203/DOC - Discharge of Condition no 10, 11 & 13 on 3PL/2022/1375/F - Land off Thetford Road IP25 6BQ WATTON
<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3DC/2023/0203/DOC>
 - 13.3 TRE/2023/0204/TPO - Lime tree TPO 2008-59 Once tree has been removed and roots. We are happy to plant up to 3 small fruit trees - 6 Nelson Court IP25 6EL WATTON
<https://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=TRE/2023/0204/TPO>
14. **To pass a resolution to Exclude the Press and Public to consider Cemetery matters**
 - 14.1 To consider correspondence received