



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 25<sup>th</sup> April 2023 at 7.00pm for the purpose of transacting the following business.

*Jane Scarrott* Jane Scarrott Town Clerk

19<sup>th</sup> April 2023

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
  - 3.1 To confirm that the minutes of the meeting held on 28.03.2023 are a true and accurate record
  - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
  - 4.1 Chairman's Report
  - 4.2 Vice Chairman's Report
  - 4.3 District Councillor's Report
  - 4.4 County Councillor's Report
  - 4.5 Clerk/Deputy Clerk's Report
  - 4.6 Update from 864 Watton Squadron regarding donation received
5. To note and amend the Works In Progress List
6. PUBLIC PARTICIPATION
7. FINANCE
  - 7.1 To approve payments for April 2023 (To follow)
  - 7.2 To receive the Finance Committee Minutes from the meeting held on April 13<sup>th</sup> 2023
  - 7.3 Recommendations from the meeting held on April 13<sup>th</sup>:
    - i. To accept best value quote received for IT services for the Council to include.gov.uk e-mail addresses for all councillors. (App 1)
8. To consider Donation Application received from the Charlotte Harvey Trust (App 2)
9. To consider Donation Application received from Watton & Saham Flood Action Group (App 3)
10. To confirm acceptance of the quote received from the preferred contactor to repair the plinth of the Town Sign in the High Street
11. To consider adoption of travel-related infrastructure including bus shelter, public benches and cycle stands and agree local consultation and promotion in conjunction with Norfolk County Council (App 4)

12. To consider a response from Watton Town Council to Breckland's 'Issues and Options' Local Plan Consultation

13. To consider providing an additional entrance gate at Lovell Gardens Play Area

14. PLANNING To consult on planning applications received since the last meeting

14.1 3PL/2023/0319/HOU - Erection of Garage/Workshop - 6 Nelson Court IP25 6EL

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/0319/HOU>

14.2 3PL/2023/0345/HOU - Side Extension to existing home, addition 4.5m x 4.8m office - 5 Coburg Close IP25 6XW WATTON

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2023/0345/HOU>

14.3 3DC/2023/0083/DOC - Discharge of Condition Nos 3 & 6 on 3PL/2021/0796/D. 8 Saham Road IP25 6EA WATTON

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3DC/2023/0083/DOC>