

Minutes of the meeting of WATTON TOWN COUNCIL held on  
Tuesday March 14th 2023 at 7.00pm in the Council Chamber at  
Wayland Hall, Middle Street, Watton IP25 6AG

Councillors Present: Sue Hebborn – Chairman, Peter Bishop – Vice-Chairman, Tobi Amadasun, Tina Cruz, Jane Fountain, Keith Gilbert, Stan Hebborn, Tina Kiddell, Graham Martin, Kathryn Stallard, Pat Warwick, James Wooler

Officer present: Jane Scarrott Clerk

1 member of the public present

Meeting live streamed.

**1. APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED FROM:**

Beryl Bunning, Don Saunders and Keith Prince

**2. NO DECLARATIONS OF INTERESTS MADE**

**3. MINUTES**

3.1 The minutes of the meeting held on February 28<sup>th</sup> 2023 were accepted as a true record and signed by the Chairman.

3.2 Written report presented within the agenda pack updating on items from the meeting on 28.02.23.

Also verbally noted that the concerns raised regarding the new play equipment at Hares Green are to be addressed by the installer or developer as appropriate and a site visit will be undertaken on March 20<sup>th</sup> when some of the identified concerns will be rectified.

**4. REPORTS**

**4.1 Chairman's Report**

- The Chairman and Cllr Stallard met with the owner of the Thetford Road Allotment Site on 10.03.23.
- Noted that Councillor Tina Cruz has been recognised by Breckland Council for her volunteering work which she has undertaken over many years. Well done Tina!

**4.2 Vice-Chairman's Report**

- March 7<sup>th</sup> The Vice-Chairman attended a meeting about the Heritage Boards which will be going up in locations around the town after the May 4<sup>th</sup> election.
- March 10<sup>th</sup> attended a Charlotte Harvey Trust (CHT) Management Committee meeting which included an update on the Food Hub.
- March 13<sup>th</sup> attended a meeting with representatives from Belvoir regarding sponsorship of the Charlotte Harvey Community Centre Food Hub. A proposal for a formal agreement confirming sponsorship is to be compiled and will be presented to the CHT/Council. It is expected this will include a £100 a month donation to the Food Hub.

### 4.3 Clerk's Report

Written report issued with the agenda pack with verbal update given at the meeting:

- Market Rules have been reviewed with some slight amendment suggested. The Rules will be shared with Councillors with a view to ratifying them at the next meeting of the Full Council.
- Noted that following a fatal road traffic accident along the Brandon Road safety measures are being looked at including the possible extension of the proposed 20mph speed limit to be introduced along Watton High Street.
- Cllr Warwick requested that the Town Council assist with advertising of the planned 2023 Watton Job Fair as it did in 2022. This will be considered at the Finance Committee Meeting on 16.03.23.
- A request was made for Norfolk Trails Team to be contacted for an update on the reported encroachment of the verge in Church Walk.

### 5. PUBLIC PARTICIPATION

A member of the public present raised concern with parking issues in Nelson Court. Noted that this matter could be raised at the Police Safer Neighbourhood Action Panel (SNAP) meeting to be held in the Council Chamber on April 19<sup>th</sup> 2023.

### 6. CLOCK TOWER

**It was resolved** to proceed with the building maintenance works for the Clock Tower as presented.

### 7. FULL COUNCIL MEETING DATES

- **It was resolved** to suspend Standing Order 5d(i) and only hold one meeting in April 2023. **The date of the Full Council Meeting for April will be April 25<sup>th</sup>.**
- **It was resolved** that one Full Council meeting will be held in May 2023 following the 2023 local elections. **The date of the Annual Council Meeting for May will be May 23<sup>rd</sup>.**

### 8. ELECTRIC VEHICLE CHARGING POINTS

Correspondence has been received regarding possible funding for electric vehicle charging points (EVCP).

Norfolk County Council is looking for suitable locations for EVCP's with expressions of interest being requested from parishes.

Clarification will be sought regarding what is being offered and a response will be sent to state that the Town Council would like to see a point installed along Watton High Street.

It is understood Breckland Council is looking to install EVCP's in Breckland owned car parks in the town.

## 9. ALLOTMENT RULES

**It was resolved** that the permitted size for a shed at the allotments should be 8' x 6' and that sheds should be located on or adjacent to an allotment.

9.1 **It was resolved** not to request any deposit from new allotment holders.

A suggestion was made that a sum of money should be allocated within any future budget to be used to clear vacated allotments as may be necessary.

## 10. PLANNING

***As a member of Breckland Planning Committee Keith Gilbert passed no comments on applications presented.***

10.1 3PL/2023/0185/O - Residential Development including means of access -  
WATTON: 8 Swaffham Road

Watton Town Council considers that this application, without specified numbers, could constitute over development of the site. It also understands that the Watton and Saham Toney Flood Action Group will be submitting comments in relation to the site and requests that the representations made are given full consideration given the groups detailed local knowledge.

10.2 3PL/2023/0202/F - Conversion of Outbuilding to Residential Dwelling  
WATTON: Hillwood Farm, Town Green

No comments

10.3 To note: 3DC/2023/0001/DOC - Discharge of Condition No 1 On  
3PL/2022/1134/VAR - Full Fitness Gym, Unit 1 Norwich Road IP25 6UP – WATTON