



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 13<sup>th</sup> December 2022 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott – Town Clerk

December 7th 2022

**Please note a meeting with the Stevens Almshouses Charity will be held from 6:30pm before the Town Council meeting. Doors will be open to the public from 7pm.  
Emergency Planning meeting to take place from 6:30pm in the Clerks Office**

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
  - 3.1 To confirm that the minutes of the meeting held on November 22<sup>nd</sup> 2022 are a true and accurate record
  - 3.2 To receive report on items from the last minutes not already on the agenda
4. REPORTS
  - 4.1 Chairman's Report
  - 4.2 Vice Chairman's Report
  - 4.3 Clerks Report
5. PUBLIC PARTICIPATION
6. To receive Flood Action Group Report
  - 6.1 To agree that Councillor Gilbert represent the Town Council on the Reclaim the Rain Local Project Group and to appoint a second councillor to the Local Project Group if desired.
  - 6.2 To agree to the building of the attenuation features at the two areas of open space which the Town Council is responsible for at Shire Horse development if the cost/benefit analysis being currently undertaken by WSP is on the positive side and the building can go ahead. A map of the area and what is proposed will be circulated at the meeting.
7. To agree presentation of the Town Delivery Plan at a future meeting
  - 7.1 To receive High Street Task Force Diagnostic Report - App 1
8. FINANCE
  - 8.1 To approve Payments for December 2022 (To follow)
  - 8.2 To consider Donation Application received from Stevens Almshouses Charity - App 2
  - 8.3 To consider Donation Application received from Wayland Partnership Development Trust - App 3
9. HR
  - 9.1 To receive minutes from the HR Committee Meeting held on 14<sup>th</sup> November 2022

- 9.2 To receive minutes from the HR Committee Meeting held on 5<sup>th</sup> December 2022
10. To update on the Clock Tower
11. To approve draft of the plaque for the town sign which is to be an addition to the Rotary Roundel
12. To consider mobile LED Live Screenings of the Kings Coronation in all 5 Market Towns
13. PLANNING - To consult on planning applications received since the last meeting
- 13.1 3PL/2022/1269/F – WATTON 255 Lovell Gardens, - Demolition of existing bungalow and development of single storey annexed building for a care home (Lancaster House) and new access  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1269/F>
- 13.2 3PL/2022/1280/HOU – WATTON - 12 Harvey Street - Replacement Windows & Doors  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1280/HOU>
- 13.3 3PL/2022/1281/LB – WATTON - 12 Harvey Street - Replacement Windows & Doors At Property  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1281/LB>
- 13.4 3PL/2022/1290/VAR WATTON 21 Wayland Avenue - Variation of Condition 2 (Approved Plans) On,3PL/2022/1049/HOU - Re-position of new double garage  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1290/VAR>
- 13.5 3PN/2022/0042/PV WATTON - Abattoir, Cranswick Country Foods, Brandon Road - Prior approval for the installation of a Solar photovoltaic System on roof of non-domestic building (Town & Country Planning (General Permitted Development) Order 2015 schedule 2, Part 14, Class J)  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PN/2022/0042/PV>
- 13.6 TRE/2022/0291/TCA - 10 Harvey Street, Watton - To remove Whitebeam as too big for the area it is in  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=TRE/2022/0291/TCA>
- 13.7 3PL/2022/1295/F - Proposed change of use of Units H & J to include B8 use as well as existing B2 WATTON: Neaton Business Park North Norwich Road  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1295/F>
- 13.8 3PL/2022/1326/D - Reserved matters application for erection of 3 dwellings following outline permission 3PL/2020/0046/O - WATTON: 51 Thetford Road  
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1326/D>
- 14. To pass a resolution to Exclude the Press and Public to consider legal matters**
- 14.1 Thetford Road Allotment land.