



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk)

Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 13<sup>th</sup> September 2022 at 7.00pm for the purpose of transacting the following business.

Michelle Thompson – Deputy Clerk

September 7<sup>th</sup> 2022

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
  - 3.1 To confirm that the minutes of the meeting held on August 23<sup>rd</sup> 2022 are a true and accurate record
  - 3.2 To receive report on items from the last minutes not already on the agenda
4. REPORTS
  - 4.1 Chairman's Report
  - 4.2 Vice Chairman's Report
  - 4.3 Clerks/Deputy Clerks Report
  - 4.4 Emergency Plan update
5. PUBLIC PARTICIPATION
6. To receive the minutes from the HR Committee meeting held on 25.08.2022
7. To resolve that the Town Council gives permission to the Charlotte Harvey Trust Management Committee to draw up a job description, job specification and commence advertising for the post of Watton Food Hub Supervisor.
8. To consider commissioning a Project Manager for the Clock Tower works
9. To consider proceeding with expression of interest regarding grant funding for Changing Places Toilet
10. PLANNING - To consult on planning applications received since the last meeting
  - 10.1 3PL/2022/0379/F - Proposed Workshop Building, Drome Garage Norwich Road - AMENDMENT: Additional Information - Amended site plans and Noise Impact Assessment <http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/0379/F>