

Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007
Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 27th September 2022 at 7.00pm for the purpose of transacting the following business.



Jane Scarrott – Town Clerk

September 21st 2022

Please note a meeting of the Emergency Plan Working Group will be held from 6:00pm – 6:30pm followed by a Meeting of the Charlotte Harvey Trust at 6:30pm – 7pm.
The doors will be open to the public from 7pm for the Town Council Meeting.

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 13.09.2022 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Clerk's Report
 - 4.6 Update and Report from Breckland District Council Leader Sam Chapman Allen and Executive Director of Place Rob Walker
5. To note and amend the Works In Progress List - App.1
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for September 2022 (To follow)
 - 7.2. To receive the minutes from the Finance Committee Meeting held on 15.09.22
Recommendations:
 - I. It is recommended that Councillors visit the Hares Green site with the Grounds Maintenance Contractor Wil Smith to check that the agreed works have been undertaken.
 - II. It is recommended that the quote of £1895.00 received from Kings and Barnhams for Upgrade of the Fire Alarm System at Wayland Hall be accepted.
 - III. It is recommended that an amount of £250.00 be allocated in the Budget for Emergency Planning.
8. To consider holding the Town Crier Competition in 2023 and to allocate a budget for the event
9. To consider comments to be submitted for the Specialist Resource Base at Watton Junior School
10. To consider more support for the Wayland Show

11. PLANNING

To consult on planning applications received since the last meeting

11.1 3OB/2022/0052/OB - Discharge the planning obligation on 3PL/2015/1191/O - Confirmation of compliance with conditions of all obligations in the S106, or conformation of which conditions are yet to be complied with - WATTON: Land Off Town Green Road

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3OB/2022/0052/OB>

11.2 3PL/2022/1049/HOU - Infill recess to front of bungalow and internal alterations. Construction of double garage. 21 Wayland Avenue, Watton IP25 6LF

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/1049/HOU>

12. **To pass a resolution to exclude the public and press to consider legal matters:**

12.1 To confirm how to proceed re. the Deed of Variation relating to land at the former RAF Officers Mess Site, Norwich Road, Watton.