

Minutes of the meeting of WATTON TOWN COUNCIL held on  
Tuesday 26<sup>th</sup> July 2022 at 7.00pm in the Council Chamber at  
Wayland Hall, Middle Street, Watton IP25 6AG

Councillors Present: Sue Hebborn –Chairman, Beryl Bunning, Jane Fountain, Keith Gilbert, Charlotte Greenough, Keith Prince, Don Saunders, Pat Warwick, James Wooler.

Officer present: Jane Scarrott Clerk

2 members of the public

1. **APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED FROM**

Tobi Amadasun, Peter Bishop, Tina Cruz, Stan Hebborn, Tina Kiddell, Kathryn Stallard.

2. **DECLARATIONS OF INTEREST MADE:**

Sue Hebborn in item 7.1

3. **MINUTES**

3.1 Minutes of the meeting held on 12<sup>th</sup> July 2022 were accepted as a true record but with two amendments:

Item 6. “planning enforcement action” to be changed to “planning enforcement investigation”

Item 11.3 the word “existing” to be removed and the word “is” changed to “was”.

The minutes were signed by the Chairman.

3.2 Written report presented updating on items from the meeting on 12.07.22

Verbal update given:

- The High Street clock is broken and a condition report is awaited.
- The Town Council is still waiting to hear from the NPS Group regarding project management of the building works needed for the Clock Tower.

4. **REPORTS**

4.1 **Chairman’s Report**

The Chairman has attended the Finance Committee Meeting on July 14<sup>th</sup> and visited all but two of those who took part in the Open Gardens and Yard Sales on the weekend of the 23<sup>rd</sup>/24<sup>th</sup> July.

4.2 **Vice-Chairman’s Report**

The Vice-Chairman was not present at the meeting.

4.3 **District Councillors Report**

Keith Gilbert reported that trees planted by Breckland District Council (BDC) at Heron Way are struggling to survive and many are thought to be dead. At the most recent BDC Full Council meeting Cllr Gilbert requested that those trees which have died be replaced. It is minuted that the BDC Leader said they would be replaced if that was the advice from the Woodland Trust.

Keith also reported that, although he had been invited, he chose not to take part in a press release promoting the High Street flag poles erected by Breckland District Council.

4.4 **County Councillor Report**

County Councillor not present (apologies noted and accepted) and no report received.

#### 4.5 Clerk's Report

Written report issued with the agenda pack.

### 5. WORKS IN PROGRESS LIST

The Works in Progress List was accepted as presented.

- It was reported that the perspex covering the notice boards outside Wayland Hall needs cleaning or replacing.
- The possible re-instatement of the water fountain feature at Memorial Garden has been on the Works in Progress List for a long time and it was suggested this matter should be an agenda item at the next Full Council meeting when a resolution will be made whether or not to continue investigation of re-instatement.

### 6. PUBLIC PARTICIPATION

Two allotment holders were present to speak of the difficulty obtaining water from the current tap installed at the Thetford Road Allotments.

The allotment holders were asked to provide information as to what they would like provided to make water distribution easier and this matter will be an agenda item again at the next Full Council Meeting.

### 7. FINANCE

7.1 Payments for Approval for July were accepted as presented with the addition of: Clock Service £150 plus VAT.

7.2. The draft minutes of the Finance Committee Meeting held on 14.07.22 were received.

7.3 **Finance** Committee recommendations to Full Council:

i.**It was resolved** to trial a one year contract with SERCO to empty the litter bins once a week at Lovell Gardens Play Area, Bridle Road Play Area and Watton Sports Centre Play Area.

ii.**It was resolved** to accept the quote received to commission an asbestos report at Wayland Hall.

### 8. GRANT APPLICATION

**It was resolved** to grant £500 to the Watton Carnival Committee as requested.

### 9. LEGIONELLA RISK ASSESSMENT REPORT

The Legionella Risk Assessment Report for Wayland Hall was received.

### 10. WAYLAND CHAMBER OF COMMERCE JOB FAIR 08.09.22

Watton Town Council **resolved** to support the Chamber of Commerce Job Fair by assisting with promotion of the event.

### 11. PORTABLE FLAG POLE

**It was resolved** to purchase a portable flag pole as quoted at £451.40 plus VAT. Enquiries will be made whether an anti-swivel device and a bespoke Watton Town flag can also be purchased.

## 12. PLANNING

Noted that District Councillor Keith Gilbert is a member of the Breckland District Council Planning Committee and he chooses to abstain from commenting on applications brought before the Town Council for consultation.

12.1 3PL/2022/0722/HOU - Reposition boundary fence to form new 2 meter high timber fence.10 Mallard Road IP25 6TT – WATTON

Previous comments made 12.07.22 remain

12.2 3PL/2022/0789/LU - Proposed Single Storey Side Extension. - 51 Thetford Road IP25 6PN WATTON

The Council has received the above application however views are not sought as the application merely seeks a legal determination based on the scheme submitted. This will be considered solely against the tolerances set out in Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).

12.3 3PL/2022/0806/F - Construction of 2no. stand alone business units and a terrace of 8no. business units for office use (use class E(g)(i)), research and development (use class E(g))(ii), light industry (use class E(g)(iii)), general industry (use class B2) or storage and distribution (use class B8) with associated access, car parking and landscaping arrangements - WATTON AND CARBROOKE New Green Business Park, Norwich Road IP25 6JU

In principle support but to defer to the Watton & Saham Flood Action Group which may have concerns regarding drainage.

12.4 3DC/2022/0138/DOC - Discharge of Condition No's 12, 17 & 19 on 3PL/2019/0487/VAR - Former Officers Mess Portal Avenue – WATTON

Support

13. Resolution passed to Exclude the Press and Public

13.1 Former Officers Mess Site

Councillors had previously been provided with the advice received from the solicitor acting on behalf of the Town Council in the transfer of the land at the former Officers Mess Site.

The Council is happy to accept the suggested amendments made by the solicitor to the deed of variation but some clarity is still needed.

A list of works which the Town Council would like to be undertaken prior to transfer of the land will be compiled and forwarded to the solicitor for further advice.