

Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 28th June 2022 at 7.00pm for the purpose of transacting the following business.



Jane Scarrott – Town Clerk

June 22nd 2022

Please note there is a Cemetery Working Group Meeting being held at 6:30pm before the Full Council Meeting. Chamber doors will be open to the public from 7:00pm.

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 14.06.2022 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. TO RECEIVE REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Clerk's Report
 - 4.6 Update from Watton and Saham Flood Action Group
5. To note and amend the Works In Progress List – **App. 3**
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for June 2022 (To follow)
 - 7.2. To receive the minutes from the Finance Committee Meeting held on 16.06.22
 - 7.3 To agree recommendations from the meeting held on 16.06.22
Recommendations to Full Council:
 - i. To accept the review of the Expenses Policy with the only suggested amendment being to include the months when the Chairman's Allowance should be paid: May, August, November and February.
 - ii. To consider merging the Communications Policy and Social-Media Policy into one document.
 - 7.4 To receive the Internal Auditors Report for 21/22 – **App. 4**
 - 7.5 To approve and sign the Annual Governance Statement – **App. 5**
 - 7.6 To approve and sign the Accounting Statements for the financial year ending 31.03.22 – **App.5**
8. To review Archive Policy and Standing Orders – **App. 6**
9. To receive NPS Quinquennial report for the clock tower and consider works required. - **App. 7**
10. To agree any recommendations made at the Cemetery Working Group Meeting held on 28.06.22

11. PLANNING

To consult on planning applications received since the last meeting

11.1 3PL/2022/0687/VAR - Variation of Condition 2 on 3PL/2019/1554/D: To enable construction of a single garage at 20 Fairhead Way (Plot 60) - WATTON: 20 Fairhead Way (Plot 60)

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2022/0687/VAR>

11.2 3OB/2022/0041/OB - 3PL/2021/0032/F - Application for approval of the open space scheme as required by Schedule 2 of the S106 agreement - WATTON: Land North of Norwich Road

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3OB/2022/0041/OB>

12. To pass a resolution to exclude the public and press to consider Legal Matters

12.1 The Town Operative be requested to paint the Walsingham Gates as soon as convenient

12.2 To present update report of current legal matters