

Minutes of the meeting of WATTON TOWN COUNCIL held on
Tuesday October 26th 2021 at 7.00pm in the Council Chamber at
Wayland Hall, Middle Street, Watton IP25 6AG

Councillors Present: Jane Fountain - Chairman, Peter Bishop, Beryl Bunning, Tina Cruz, Keith Prince, Don Saunders, Kathryn Stallard, Pat Warwick.

Officer present: Jane Scarrott Clerk

1. APOLOGIES FOR ABSENCE RECEIVED FROM

Stan Hebborn, Sue Hebborn, Keith Gilbert, Tina Kiddell, Kris Moore and James Wooler

2. DECLARATIONS OF INTEREST MADE:

Kathryn Stallard declared an interest in item 7.2 relating to the Museum 4 Watton.

3. MINUTES

3.1 Minutes of the meeting held on 12th October 2021 were accepted as a true record and signed by the Chairman.

3.2 Written report presented updating on items from the meeting on 12.10.21

- Virtual meeting scheduled with manager of Parking Operations West on November 8th @ 2pm
- Upgraded webcam installed in Chamber Oct. 21st
- Chamber refurbishment: Storage room has been emptied. Contractor has visited to assess work needed to Fire Exit doorway.
- A virtual meeting will be arranged with consultant Alan Wright to consider possible flag pole locations within the High Street.
- Updated Risk Assessment Plan and Health & Safety Policy uploaded to Town Council website.
- Watton Sports Association has been informed that James Wooler is Liaison Councillor for TC with WSA.
- Sam Chapman-Allen asked to attend future TC meeting.
- Noted that retrospective application 3PL/2021/1329/HOU was made following a complaint raised to Breckland District Council planning enforcement team regarding a potential breach of planning legislation.

4. REPORTS

4.1 Chairman's Report

The Chairman has attended:

October 14th Neighbourhood Plan Meeting and Loch Neaton Meeting

October 20th Future Breckland Meeting and Watton Society AGM

October 24th Tree felling at Loch Neaton

October 26th Chairman apologised that she was unable to attend a site meeting at the Officer's Mess site relating to drainage concerns. Meeting was attended by Cllr Stan Hebborn and the Chairman of the Watton and Saham Flood Action Group.

4.2 No Vice-Chairman's Report as Vice-Chairman had given apologies and was not present at the meeting.

4.3 District Councillors Report

No District Councillors present.

4.4 County Councillors Report

County Councillor not present.

4.5 Police Report

No Police attending the meeting but reminder given that the next Safer Neighbourhood Action Panel (SNAP) Meeting will be held in the Council Chamber at Wayland Hall on January 6th 2022 @ 7pm.

4.6 Clerk's Report

Written report issued with the agenda pack.

Verbal update given

- The public toilets are closed for the week as the cleaner is unwell.
- Noted that a rep. visited the site on 14.10.21 and will compile a report re. refurbishment of the public toilets.
- June 2022, will see the Watton Hockey Team host a 3 day tournament over the Queen's Jubilee. This will be Norfolk's largest hockey tournament, featuring over 25 teams and over 200 players, and it is to be paired with a large craft fayre on Sunday 5th June. The tournament will be in memory of John Softley, who along with Paul Adcock and various other members of the community, secured funding for the original pitch to be installed.
- Correspondence from the Executive Assistant to Cllr Sam Chapman-Allen, Leader, Breckland Council has been received regarding the possible options of Cllr Chapman-Allen meeting with Councillors and Residents from Watton. The initial request was for Cllr Chapman-Allen to attend a Town Council meeting on a Tuesday evening, but this may not be possible as Tuesday afternoons and evenings are being held for potential reoccurring meetings Cllr Chapman-Allen may need to attend in London. These however are yet to be confirmed and could end up being on a different day of the week.
- Mayors Chain

Vaughtons are to carry out the following works on the Chain:

Remove from current collar

Solder rings shut where required

Complete hand engraving to those names faded (this will be chargeable at £1.51 per character, this was not charged previously)

Polish and re-plate chain

Attach to a new velvet collar, with additional stiffener inside the collar and shoulder pins attached to help prevent chain from slipping, the collar will be as closely as possible fitted to the chain of office case, we are unable to guarantee an exact fit but will fit as closely as possible.

Upcoming Meeting

November 8th 2pm – virtual meeting with Martin Chisholm Manager of Parking Operations West

5. WORKS IN PROGRESS LIST

The Works in Progress list was reviewed with points raised:

#14 Noted that a Heritage Signs Working Group meeting was held on 29.09.21. Notes from the meeting will be circulated.

6. **PUBLIC PARTICIPATION** – No members of the public present

7. **FINANCE**

7.1 Payments for Approval were accepted as presented.

It was also agreed to pay £1658 plus VAT for traffic management for the Fireworks Evening, £33.60 to insure the tower lighting and £58 insurance for the buggies. Ratification was given to book a training course for the PEPSO at a cost of £60.

7.2 **It was resolved** to purchase radiators for the Chamber at a cost of £2819.85 plus VAT.

7.3 **Ratification** of the proposal suggested at the previous meeting to purchase additional display poppies to the value of £200 and to donate £300 to a local Service Charity. The Chairman will source an appropriate charity.

8. **PARISH PARTNERSHIP SCHEME**

No further information received regarding costs for suggested Parish Partnership projects, therefore this item will be carried over to the next Full Council meeting.

9. **LOCH NEATON**

The notes from the Loch Neaton Working Group meeting held on 25.10.21 were accepted and **It was resolved that** the Town Council will sign the Memorandum of Understanding with Loch Neaton Management Committee as presented.

10. **FIREWORKS EVENT**

Additional payments relating to the Fireworks Evening were agreed at item 7.1.

It was suggested neighbouring parishes should be contacted to inform them of the Fireworks Event and to ask for a donation towards running the event.

11. **PLANNING**

11.1 3OB/2021/0050/OB - Discharge of planning obligations on pp 3PL/2018/0952/O - Schedule 3 Para 3.1 - 50% payment of Wayland Woods Contribution Schedule 5 Para 3.1 - Payment of Footpath Contribution Schedule 6 Para 1.2 - Submission of Travel Plan to County Council Schedule 6 Para 1.3b - Deposit of Travel Plan Bond Sum to County Council - Land at Thetford Road WATTON

This is not a normal planning application, but is an application to modify or discharge a legal agreement relating to a planning permission and no comment is expected from the Town Council.

The Town Council will establish how much and when 106 monies would be available and to look for a project to mitigate the development for submission to BDC.

11.2 3OB/2021/0048/OB -

Application to discharge of planning Obligation Schedule 1 Clause 1.1 Provision of Affordable Housing Scheme approved under 3PL/2021/0032/F - Land North of Norwich Road WATTON

This is not a normal planning application, but is an application to modify or discharge a legal agreement relating to a planning permission and no comment is expected from the Town Council.