



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 23rd November 2021 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott – Town Clerk

November 17th 2021

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 9th November 2021 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting
4. REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Police Report
 - 4.6 Clerk's Report
5. To note and amend the Works In Progress List – App. 1
6. PUBLIC PARTICIPATION
 7. To consider appointment of a Council Rep. to the Civilian Committee
 8. To consider proposal: "The Town Clerk, at the conclusion of the Council year, shall publish on the Town Council website a chart containing the number of Full Council meetings held in that year and the total number of attendances at those meetings by each individual councillor. Any councillor who is appointed part way through a council year shall have their attendances set against the number of meetings held since their appointment."
9. FINANCE
 - 9.1 To approve payments for November 2021 (To follow)
 - 9.2. To receive the minutes from the Finance Committee Meeting held on 11.11.2021
 - 9.3 To agree recommendations from the meeting held on 11.11.2021

Recommendations to Full Council:

- I. To accept the quote for Scribe Cemetery Software
- II. To accept the quote to register the unregistered land at Watton Cemetery
- III. To review the provision of Christmas Lights at the Full Council Meeting on February 8th 2022
- IV. To agree the tendering process for a new 3 year contract for the Christmas Lights at the Full Council Meeting on March 8th 2022
- V. To apply for a second teen shelter at Lovell Gardens Play Area using available s106 funding.
- VI. To receive the initial workings on the 22/23 Budget - App 2

9.4 To ratify donation of £300 to the Norfolk Veterans Charity:

<https://www.veteransnorfolk.com/>

9.5 To consider accepting quotes received for grounds maintenance extra works – to follow

10. HR

10.1 To receive the minutes from the HR Committee Meeting held on 12.11.2021

10.2 To agree recommendations from the meeting held on 12.11.2021

Recommendations to Full Council:

- I. To increase the hours of the Town Operative post to 35 per week
- II. To accept the Job Description for the post of Town Operative
- III. To accept the Person Specification for the post of Town Operative
- IV. To accept the advert for the post of Town Operative

11. To confirm that Watton Town Council is willing to accept the Alternative Community Land and Open Space Land at the Former Offices Mess Site.

12. To receive Festive Market Update

13. NEIGHBOURHOOD PLAN

13.1 To accept new Chairman appointed to the Neighbourhood Plan Working Group

14. PARISH PARTNERSHIP

14.1 To consider further application to the NCC Parish Partnership Scheme

14. PLANNING

To consult on planning applications received since the last meeting

15.1 3PL/2021/1500/F - Erection of two additional business units for general industrial use (class B2), with associated parking, landscaping and external works. - Neaton Business Park North Norwich Road IP25 6JB WATTON

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/1500/F>

15.2 TRE/2021/0310/TCA - The eucalyptus we'd like to remove as it's become too big for such a small garden. The largest ash behind it , we'd like to raise the crown by removing the lowest three branches to let more light into the garden. The blackthorn in the corner overhanging the garden behind we'd like to cut back so that it doesn't overhang the neighbour's garden - 17 Dereham Road Watton IP25 6ER

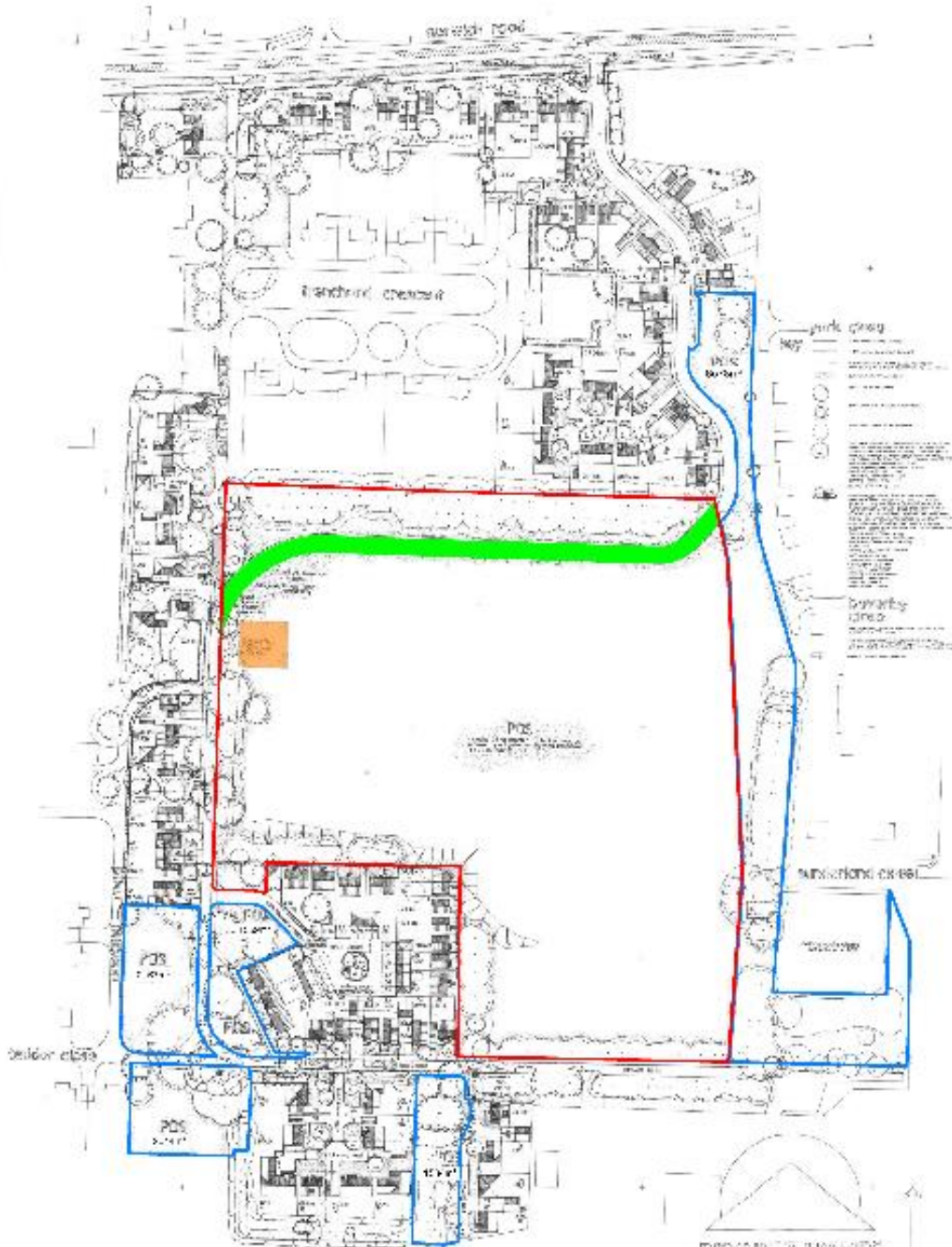
<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=TRE/2021/0310/TCA>

15.3 3OB/2020/0004/OB Leap Specification to be provided prior to commencement of Development - 3PL/2014/1378/F Former Officers mess site Portal Avenue

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3OB/2020/0004/OB>

15.4 3PL/2021/1512/VAR Variation of Condition No2 on 3PL/2020/1491/F - Sharing of communal areas/facilities & relocate entrances to dwellings to main block & internal alterations - 8 Thetford Road, Watton

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/1512/VAR>



not all areas shown are available for development
 1/2014
 1/2014
 1/2014



BENNETT HOMES

Bennett plc, Low Green Lane,
 Newton, Bury St Edmunds, Suffolk,
 IP29 5ND
 01284 766027

RESIDENTIAL DEVELOPMENT MAP OF THE GREENS AND HAWTHORN AVENUE, BURY ST EDMUNDS			
DATE: 1/2014			
NO. OF PLOTS	NO. OF PLOTS	415,000	LEP 2014-2020
NO. OF PLOTS	NO. OF PLOTS	---	---
NO. OF PLOTS	NO. OF PLOTS	---	---
NO. OF PLOTS	NO. OF PLOTS	---	---

Item 14

It has been confirmed that more than one application can be made to the Norfolk County Council Parish Partnership Scheme. An application for a trod at Thetford Road has been submitted as agreed at the Town Council meeting on 09.11.21.

In light of this further information that more than one application can be made the Finance Committee has suggested an application should also be submitted for solar lights in the High Street bus shelter as considered on 09.11.21. Cost of £1200 plus VAT per unit.

A third application could also be considered for a second SAM 2 sign.

SAM 2 sign £2800.00 for a basic sign.

Manual data download £250.00.

Bluetooth data download £350.00.