

Notes from the Watton Neighbourhood Plan Steering Group Meeting held on
May 19th 2021 in the Council Chamber, Wayland Hall

Present – Jane Fountain (JF), Pat Warwick (PW), Kathryn Stallard (KS), Keith Gilbert (KG), Liz Witcher (LW), David Dent (DD)

Notes by – Jane Scarrott (JS)/Michelle Thompson (MT)

1. No apologies for absence
2. Notes from the meeting held on May 4th 2021 were presented and accepted
3. Updates from the previous meeting discussed as relevant within the agenda. Noted that revised community actions submitted have been collated by LW.
4. Photographs for the Neighbourhood Plan (NP)
 - Mike Wabe has offered to take aerial drone photographs of Watton High Street, the market and other areas as to be decided by the Group. Charge of £75 per day. Consideration will be given to sites to be photographed and arrangements will be made with Mike.
 - Photos need to relate to sections of the NP and relevant images will be matched to themes.
 - “Strap line” explanations can be added to explain the choice of photo and its relevance
 - KG will review photos held and take any other photos to be included – suggestions: Church Walk, view from Sports Centre, Ventura House, Auction and areas of green space that need to be protected.
5. Community Actions
 - MT to share results from the Survey Monkey analysis of the NP questionnaire responses with the Group again to check through and compare community actions and ensure all issues raised have been covered within the NP.
 - Concern that some content of NP v.12 as sent to People4Places may have been missed out of the most recent draft.
 - NP should be “greener” and include recycling/reuse as originally discussed.
 - Community actions do need to be within capability/achievement.
 - Need to ensure correct language is used throughout the NP.
6. Items for the next agenda
 - KG to have **reviewed photos** and decision to be made re. what images Mike Wabe will be asked to provide.
 - LW to have created an “**Executive Summary**” for the NP listing the **Community Actions**
7. Further Reports/Items for the next agenda
 - Next agenda to be repeat of this one.

- Focus on photos and actions.
- Ian Poole (NP consultant) will be informed that changes are being made to the community actions and he will be invited to attend the next meeting.

8. Next meeting: Wednesday June 23rd 2.00pm in the Council Chamber, Wayland Hall