



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 24th August 2021 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott – Town Clerk

August 18th 2021

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 10th August 2021 are a true and accurate record
 - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting – App. 1
4. REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Police Report
 - 4.6 Clerk's Report
5. To note and amend the Works In Progress List – App. 2
6. PUBLIC PARTICIPATION
 7. To consider support for an initiative from the Medical Practice re. mental health provision
 8. To agree to be involved in compiling an Emergency Plan for Watton – App. 3
9. FINANCE
 - 9.1 To approve payments for August 2021 (To follow)
10. To accept quote to undertake Fire Risk Assessment for Wayland Hall
11. To accept quote received to carry out works identified in the Tree Survey
12. To consider quotes received and agree contractor for Christmas Lighting 2021
13. To update and consider appointing a consultant to assist with Walsingham Gates works and flagpole location
14. Review and accept Policies/Procedures as presented

14.1 Appraisal Policy and Forms – App. 4

14.2 Disaster Plan – App. 5

15. PLANNING

To consult on planning applications received since the last meeting

15.1 3PL/2021/1157/HOU - Proposed rear extension and internal alterations WATTON: 54 Dereham Road

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/1157/HOU>

16. **To pass a resolution to Exclude the Press and Public to consider;-**

16.1 Update on Market Gazebos and the siting of benches at Church Walk

16.2 To receive Solicitors report regarding Charity Land Ownership