



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

Councillors: You are hereby summoned to attend the Town Council meeting to be held in the Council Chamber, Wayland Hall on Tuesday 22<sup>nd</sup> June 2021 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott – Town Clerk

June 16th 2021

**Please note there is a Charlotte Harvey Trust Meeting at 6:30pm before the full council meeting. The Town Council meeting will be open to members of the public from 7:00pm**

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
  - 3.1 To confirm that the minutes of the meeting held on 8<sup>th</sup> June 2021 are a true and accurate record
  - 3.2 To receive an update on items from the previous meeting if not agenda items for this meeting – App 1
4. REPORTS
  - 4.1 Chairman's Report to include report from Officers Mess Site visit held on June 17<sup>th</sup>
  - 4.2 Vice Chairman's Report
  - 4.3 District Councillor's Report
  - 4.4 County Councillor's Report
  - 4.5 Police Report
  - 4.6 Clerk's Report
5. To note the Works in progress list – App 2
6. PUBLIC PARTICIPATION
7. FINANCE
  - 7.1 To approve payments for June 2021 (To follow)
  - 7.2 To receive draft minutes from Finance Committee Meeting held on June 18<sup>th</sup>
8. HR
  - 8.1 To receive draft minutes from the HR committee meeting held on June 15<sup>th</sup>
9. To receive quote for turfing pump track at Bridle Road
10. PLANNING  
To consult on planning applications received since the last meeting

10.1 3PL/2021/0790/HOU - Garage conversion to bedroom. New link extension to join existing conservatory to new bedroom - 115 Nelson Court Watton IP25 6EW

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/0790/HOU>

10.2 3PL/2021/0872/HOU - Single storey rear extension to enlarge kitchen and incorporate conservatory/sun room and external covered BBQ area. Existing conservatory roof and fenestration altered to form new sun room - 14 Harvey Street Watton IP25 6EH

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/0872/HOU>

10.3 3PL/2021/0898/F - Removal of existing portacabins and access for replacement of permanent extension with associated covered stepped access and lift - Abattoir, Cranswick Country Foods Brandon Road IP25 6LW

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/0898/F>

11. To pass a resolution to exclude the Press and Public to consider Confidential matters

11.1 To update on Christmas Lights contract

11.2 To consider attendance at Sports Centre committee meeting

11.3 To accept draft contract for the PEPSO position