



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Please note: due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>)

Councillors: You are hereby summoned to attend the Town Council meeting to be held online at <https://us02web.zoom.us/j/89942445097?pwd=MTRXT0lFRm1TcmdSc2dmclFZTnNlZz09>

Meeting ID: 899 4244 5097

Passcode: 246038

on Tuesday 23rd February 2021 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott – Town Clerk

February 17th 2021

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. MINUTES
 - 3.1 To confirm that the minutes of the meeting held on 9th February 2021 are a true and accurate record
4. REPORTS
 - 4.1 Chairman's Report
 - 4.2 Vice Chairman's Report
 - 4.3 District Councillor's Report
 - 4.4 County Councillor's Report
 - 4.5 Police Report
 - 4.6 Clerk's Report to include update from minutes of the meeting held on 9th February 2021 if items are not agenda items
5. To note the Works in progress list – App 1
6. PUBLIC PARTICIPATION
7. FINANCE
 - 7.1 To approve payments for February 2021 (To follow)
 - 7.2 To receive the draft minutes and agree recommendations from the Finance Committee Meeting held 12th February 2021
 - I. **Recommendation that** new computer hardware will be purchased for the Deputy Clerk and Clerk with the money to cover the cost to be vired from the elections cost line within the 2020 budget. – App 2
 - II. **Recommendation that** the Council invests £150000 of its general reserve funds in the CCLA Public Sector Deposit Fund.

III. Wayland Hall Electric contract. Recommendation that from the information supplied, the council agrees upon a contract for the supply of electricity from 5th April 2021

8. To agree future contractor for Watton Town Council Market Gazebos

9. PLANNING

To consult on planning applications received since the last meeting

9.1 3PL/2021/0134/VAR - Variation of Condition No 2 on 3PL/2020/1266/F-Consent has been granted for a fuel tank 5m (l) x 3m(w) x 2.5m(h). The proposal is to change the tank dimensions to 6.65m(l) x 2.5m(w) x 3.5m(h) - Neaton Business Park North, Warehouse H Norwich Road, Watton IP25 6JB

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/0134/VAR>

9.2 3PL/2021/0167/HOU - Erection for 1.8m high fencing to front garden. - 9 Brandon Road IP25 6AL

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/0167/HOU>

9.3 3PL/2021/0209/VAR - Variation of Condition No 5 on 3PL/2015/0281/CU - Extension of Opening Hours (24 hours opening) - WATTON: Hillier House 3 - 5 Norwich Road

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2021/0209/VAR>

9.4 3NM/2021/0013/NMA - Amendment to 3PL/2020/0570/HOU - Reduction in size and layout to provide a family room and minor alterations to the existing rear elevation. - 17 Byfords Way IP25 6TB

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3NM/2021/0013/NMA>

9.5 3PN/2021/0007/PNE - Single storey rear garden room extension. - 4 Meadow Grove Watton IP25 6UY

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PN/2021/0007/PNE>

10. To pass a resolution to exclude the Press and Public to consider contracts, co-option and communications:

10.1 Christmas Lights

10.2 Review of Co-option procedure

10.3 Communications

10.4 Expiry of Exclusive Rights of Burial