



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953
881007

Website: www.wattontowncouncil.gov.uk

Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

Please note: due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>)

Councillors: You are hereby summoned to attend the Town Council meeting to be held online at

<https://us02web.zoom.us/j/81445661700?pwd=U2V3Sk9laGhRSnpTWHVxYVFaeGIQdz09> Meeting ID: 814 4566 1700 Passcode: 784752

on Tuesday 10th November 2020 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott – Town Clerk
November 3rd 2020

1. To receive and accept apologies for absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda

3. MINUTES

To confirm that the minutes of the meeting held on 27th October 2020 are a true and accurate record

4. REPORTS

4.1 Chairman's Report

4.2 Vice Chairman's Report

4.3 Clerk's Report to include update from minutes of the meeting held on 13th October 2020 if items are not agenda items

5. FINANCE

5.1 To note the draft minutes from the Finance Committee Meeting held 20.10.20

5.2 To accept the recommendations from the Finance Committee

- 5.2i The Finance Committee recommends that, whilst welcoming and accepting the agreement with Swaffham Town Council to increase the PEPSO weekly hours (SLA), Watton Town Council should not agree to take over the employment contract which ends in June 2021. Further consideration will be given to the PEPSO position during the next six months

5.2ii MARKET CHARGES

a) To introduce a new schedule of charges from April 2021:

Small Pitch (up to 10sq metres) £10

Medium Pitch (up to 30sq metres) £20

Large Pitch (up to 60sq metres) £30

Charity traders - One off pitch - free

Regular pitch - 50% of pitch charge

b) To continue to offer the loyalty saving as outlined in the report.

c) To continue to press for the pedestrianisation and development of the Market area in Middle Street/Old Dereham Road.

5.2iii To continue to support programmes which focus on maintaining and developing the Market as an integral element in the character and USP of the town.

5.2iv To support improvement to equipment for older children age group at Bridle Road Play Area up to a cost of £20000 part funded by a s106 funding allocation but with the Town Council to allocate money from the youth provision budget if necessary.

6. To agree to fit a gate between Jubilee Gardens and the Thetford Road Allotments at an estimated cost of £350 plus VAT

7. To consider donation request received from Wayland Chamber of Commerce

8. PLANNING

To consult on planning applications received since the last meeting

8.1 3PL/2020/0899/F Proposed two bay warehouse, Drome Garage Norwich Road Watton

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0899/F>

8.2 3PL/2020/1153/HOU Proposed pitched roof over existing flat roof & erection of new carport.

39 Sharman Avenue Amended plans - changed garage to carport

<http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/1153/HOU>

9. A resolution to exclude the Press and Public to consider staffing matters

9.1 To receive draft minutes and recommendations from HR Committee meeting held on October 21st 2020

9.2 To accept recommendations from the HR Committee as in draft minutes