

Minutes of the meeting of WATTON TOWN COUNCIL held on

Tuesday March 10th 2020 at 7.00pm

at Wayland Hall, Middle Street, Watton, Norfolk IP25 6AG in the Council Chamber

Councillors Present: Pat Warwick - Chairman, Peter Bishop, Beryl Bunning, John Chocqueel-Mangan, Tina Cruz, Jane Fountain, Keith Gilbert, Stan Hebborn, Sue Hebborn, Keith Prince, Kathryn Stallard, Les Waller.

Officers Present: Jane Scarrott Town Clerk and Michelle Thompson Deputy Clerk

1. APOLOGIES FOR ABSENCE RECEIVED:

Richard Hindley, Tina Kiddell, Don Saunders

2. DECLARATIONS OF INTERESTS MADE:

3. CONFIRMATION OF MINUTES 25.02.20

3.1 The minutes of the meeting held on February 25th 2020 were agreed as a true record of the meeting and were signed by the Chairman.

3.2 Update from matters raised at the meeting on 25.02.20

7.2i – S106 application made to be considered under item 7.

7.2iii – Teen Pod has been ordered for Loch Neaton.

9 – Concern regarding replacement of Street lighting has been passed to Simon Taylor-Avery (BDC Facilities Manager).

11 – Registered for Great British Spring Clean 2020 and a date now needs to be agreed when the Town Council will undertake a litter pick.

12 – Alan Wright can attend a 9.00am meeting on April 7th.

13 – A request for a new lease for Linmore Unit has been passed to the agent.

4. REPORTS

4.1 Chairman's Report

The Chairman has attended:

Feb. 28th Market meeting

Feb. 29th Twinning meal

March 2nd PPG meeting

March 3rd Recycling Centre tour

March 5th Youth Advisory Board meeting

March 6th Finance Committee meeting

March 9th Meeting with Angela Teague new staff member for the Benjamin Foundation

Chamber of Commerce AGM

March 10th Cake sale at Watton Surgery

4.2 The Vice-Chairman has attended the market meeting on Feb. 28th and the Recycling Centre tour on March 5th which she described as "an education".

4.3 Clerk's Report.

Written report submitted in agenda pack with update also presented at meeting.

Verbal update given:

- It was agreed to make payment of £600 for receipt of Energy Performance Certificates (EPC) for Wayland Hall and the Youth & Community Centre building. The latter being needed for the planned lease of the building to progress.
- An estimated fee has been received for a feasibility study to investigate possible pedestrianisation of Middle Street. Breckland District Council will be looking to commission the study within the Market Town Initiative.
- A 20mph Speed Limit Zone is proposed for the Old Radar Station, Watton.
- Breckland District Council is looking to sell two pieces of land at South Road, Watton. This will be an agenda item for the Town Council meeting on March 24th.

Notes from the Market Working Group meeting held on 26.02.2020 were accepted. The Clerk is to meet with the Clerk to Swaffham Town Council and Cassie Ruffell, Breckland District Council Regeneration Manager on Friday 13th March to discuss the market gazebos.

5. PUBLIC PARTICIPATION

Representatives from Bidwells Property Consultants and Flagship Housing updated the meeting and answered questions raised on preliminary plans for a development of 24 plots for affordable housing at Akrotiri Square. Plans are to be submitted to Breckland District Council possibly in the summer.

6. FINANCE

6.1 Draft Finance Committee Minutes from the meeting held on 6th March 2020 were noted. Proposals from the Finance Committee meeting:

- I. **It was resolved to** endorse moving the provision of payroll services to Charity Backroom Services as from April 2020.
- II. **It was resolved to** ask the Town Operative to investigate storage options to make the most efficient use of the Linmore Unit.
- III. **It was resolved to** transfer hosting of the Watton Town Council website to Norfolk Association of Local Councils until other possible provision is investigated. The cost for Norfolk ALC to host is £35 p.a.
- IV. **It was resolved to** contact NCC Highways regarding repair to the brick tree surrounds outside Wayland Hall.

The Bank Reconciliation dated 10.02.2020 was presented.

7. s106 FUNDING

It was resolved not to support the s106 funding application recently made to Breckland District Council by Watton Sports Association.

Reasons not to endorse the application being that the bar at the Sports Centre is a business venture and not necessarily open to all, the application could result in encouraging youth to a drinking establishment, the Town Council was of the opinion that money from a past Mayor's Charities donations was to purchase a basketball hoop and there has been no consultation with the Neighbourhood Plan Group, as claimed in the application, so the Town Council is unaware of where information has been obtained.

8. 2020 ANNUAL TOWN MEETING

It was resolved to hold the Annual Town Meeting 2020 at the Queen's Hall, Watton.

9. TERMS OF REFERENCE FOR THE MUSEUM4WATTON WORKING GROUP

It was resolved to accept the Terms of Reference for the Museum4Watton Working Group as presented.

10. GIFT FOR WEEZE

It was resolved to purchase a local drawing up to the value of £50 as a gift to present to visitors from Weeze later in the year.

11. POCKET PARKS

It was resolved to accept the quote for the provision of new play equipment at Bridle Road play area, as presented, with funding of £756.10 also agreed to repair the fencing at the site.

12. HERITAGE LOTTERY FUNDING

It was resolved to support the Heritage Lottery Funding application as presented.

13. JUBILEE GARDEN

It was agreed to consider maintenance of Jubilee Garden at the next meeting of the Town Council after meeting with another potential gardener.

14. WATTON CARNIVAL

It was resolved to have the usual Town Council stall at Watton Carnival in 2020.

15. PLANNING: To consider consultation response to planning applications received since the last Full Council meeting. Noted that District Councillor Keith Gilbert does not participate in planning agenda items as he is a member of Breckland District Council Planning Committee.

15.1 3PL/2020/0132/HOU - Two storey rear extension, extending existing bathroom, bedroom and kitchen - WATTON: 6 Spencer Court Watton

No objections

15.2 3PL/2020/0220/HOU - Conversion of existing garage to residential annex ancillary to the main dwelling - 13 Wayland Avenue IP25 6LF

No objections