



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

Please note: due to the current Covid-19 Coronavirus situation, the Town Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 825 1871 4176 Password: 843320

Councillors: You are hereby summoned to attend the Town Council meeting to be held online at

<https://us02web.zoom.us/j/82518714176?pwd=clgyNHE0OVE1YVN1aUpxWEdxWjRlZz09>

on Tuesday 23<sup>rd</sup> June 2020 at 7.00pm for the purpose of transacting the following business.

June 17<sup>th</sup> 2020

Welcome/Meeting Protocol - Pat Warwick

| ITEM | AGENDA   |
|------|--|
| 1.   | To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda   |
| 2.   | To accept the Internal Auditors Report for the year ending March 31 <sup>st</sup> 2020 App. 1  |
| 3.   | AGAR   |
| 3.1  | To accept and sign Section 1 of the Annual Governance Statement 2019/20 App. 2   |
| 3.2  | To accept and sign Section 2 of the Annual Governance Statement 2019/20 App. 3   |
| 4.   | To accept report from meeting held 19.06.20 and consider any recommendations from the meeting (To follow)  |
| 5.   | Finance  |
| 5.1  | To approve payments for June 2020 (To follow)  |
| 5.2  | To consider the Grant Application received from The Watton Society App.4   |
| 5.3  | To confirm transfer of hosting of the Town Council website at an estimated cost of £360  |
| 6    | Planning - applications received for consultation  |
| 6.1  | 3OB/2020/0018/OB - Submission of Affordable Housing Scheme prior to commencement of residential development for 80 dwellings with associated servicing and infrastructure approved under 3PL/2014/1378/F - WATTON: Land at Former RAF Officers Mess Site Norwich Road WATTON AND CARBROOKE |
| 6.2  | 3PN/2020/0024/UC - Change of use B1(c) building to 4 units C3, WATTON:123 Brandon Road   |
| 6.3  | 3PL/2020/0584/HOU - Proposed side extension to form annexe. WATTON: 2 Jubilee Road   |

Decisions made by email from the agenda for May 26th Meeting:-

- Item 2 – It was agreed that a Planning Consultant will be engaged to review the draft of the Watton Neighbourhood Plan
- Item 3 – It was agreed that market traders will not be charged a pitch fee until such time as other traders return when the situation will be reviewed.
- Item 4 – It was agreed that a gardener will be engaged to work at Jubilee Garden 2hrs per fortnight at £18 per hour.

Agenda notes:

Item 5.2 Enquiries are also being made regarding hosting of the Town Council e-mail addresses and whether in time e-mails could be provided by Broadland Digital who will be hosting the website.