



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 25<sup>th</sup> February 2020 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

19<sup>th</sup> February 2020

Community Development Officer from Community Action Norfolk attending to talk about the Good Neighbourhood Scheme at 6:30pm

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	Minutes	
3.1	To confirm that the minutes of the meeting held on 11 <sup>th</sup> February 2020 are a true and accurate record	
3.2	To receive update on matters arising from the minutes of the meeting held on 11 <sup>th</sup> February 2020 not already on the agenda.	
4.	To receive Reports:	
4.1	Chairman's Report	
4.2	Vice Chairman's Report	
4.3	County Councillor's Report	
4.4	District Councillor's Report	
4.5	Police Report	
4.6	Clerks Report	
4.7	Annual report presentation from the Projects Events and Promotions Support Officer	
5.	To receive update on Watton Town Council's Work in Progress list	
6.	PUBLIC PARTICIPATION	
7.	Finance	
7.1	To approve payments for February 2020	
7.2	To note draft Finance Committee Minutes from the meeting held on 14 <sup>th</sup> February 2020 and consider any recommendations made:-	
	I. that an application for s106 funding be made to replace the basket of the birds nest swing at Lovell Garden Play Area.	
	II. to adopt the Remit and Procedure for Lead Councillors as presented	
	III. Watton Town Council congratulates both the Sports Centre and Loch Neaton Committees on the recent awarding of s106 funding to enable them to carry out community based projects. However, it is noted that the Loch Neaton Committee was obliged to withdraw part of the application, and this has an impact on the overall project. As the item withdrawn was to be a youth facility, it comes within the remit of WTC's Youth Provision target area. Therefore, WTC agrees to the purchase of a Teen Pod at the cost of £2910 (plus VAT) to be sited at Loch Neaton, as originally outlined in the s106 application.	
7.3	To note Bank Rec dated 13.01.2020 and updated Budget position	
8.	To accept revised Grave Digging Contract	

9.	To discuss replacement LED Street lights within the town	
10.	Recommendation from the HR Committee to ratify the Watton Town Council Volunteer Agreement	
11.	To consider registering for the Great British Spring Clean 2020	
12.	To agree date for NPS Consultant Alan Wright to attend a future Town Council meeting to consider location for a flag pole	
13.	To review Linmore unit lease	
14.	To consider Council training	
15.	Planning: To consider consultation response to planning applications received since the last Full Council meeting	
15.1	3OB/2020/0004/OB - Leap Specification to be provided prior to commencement of Development - 3PL/2014/1378/F - WATTON: Former Officers mess site Portal Avenue <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3OB/2020/0004/OB">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3OB/2020/0004/OB</a>	
15.2	3PL/2020/0112/VAR - Variation of Condition No2 on 3PL/2016/1092/F Design changes and Larger side extension - WATTON: AND CARBROOKE Meadow View Watton Green <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0112/VAR">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0112/VAR</a>	
15.3	3PL/2020/0160/O - Erection of Dwelling House and revised vehicle pedestrian access - 30 Thetford Road IP25 6BT <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0160/O">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0160/O</a>	
15.4	3PL/2020/0161/HOU - Demolition of existing conservatory and erection of garden room, lobby & utility room - Redhill Farm Redhill Lane IP25 6RE <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0161/HOU">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2020/0161/HOU</a>	
16.	<b>To pass a resolution to exclude the press and public to consider confidential matters</b>	
16.1	To note draft HR Committee Minutes from the meeting held on 10 <sup>th</sup> February 2020 and consider any recommendations made:- I. that both the Deputy Clerk and Clerk will receive 1 incremental point within their current salary range from April 1 <sup>st</sup> 2020.	
16.2	To agree legal fees relating to the CHT	