

Watton NP steering group meeting Notes – Monday 9th December 2019 2pm
Wayland Hall Council Offices

Present – Jane Fountain (JF), Pat Warwick (PW), Neil Featherstone (NF) Keith Gilbert (KG) Liz Witcher (LW) John Chocqueel-Mangan (JCM)

Ben Castell - Director - Design, Planning and Economics
Stela Kontogianni - Urban Designer
Ela Johnson - Landscape Architect

} AECOM

1. Apologies

David Dent, Sue Dent and Paul Adcock

2. To accept NP meeting notes from 19th November 2019

The notes from the NP meeting held on November 19th were accepted as presented.

3. To discuss draft project brief with AECOM for the Market Town Economic Plan

- NF gave a brief update on the background of the Watton Neighbourhood Plan process so far.
- A draft brief of issues and recommendations for the Watton Town Centre Economic Plan was compiled by NF which was then commented on by Ben Castell from AECOM – App1
- The draft brief was discussed with each point analysed on where AECOM could assist.
- AECOM to come up with a contents page and structure before the Christmas period so comments and feedback can be obtained by the steering group.
- NF to start drafting the Neighbourhood plan ready for end of January early February 2020
- Town centre walk around with AECOM took place concentrating on areas including Middle Street, the Shambles, the entrance to the High Street, Wayland House and the Charlotte Harvey Trust – Youth and Community Centre. A lot of discussion took place regarding the appearance of the town and the potential Design Guidance

4. Next meeting date

Next meeting date to be set by AECOM progress or NP drafting