

Minutes of the meeting of WATTON TOWN COUNCIL HR Committee held on  
August 13th 2019 at  
Wayland Hall, Middle Street, Watton, Norfolk IP25 6AG

Councillors Present: Peter Bishop – Chairman of the Committee, Beryl Bunning, Jane Fountain and Stan Hebborn

Officer Present: Jane Scarrott Town Clerk

**1. APOLOGIES**

No apologies received.

**2. RESOLUTION PASSED TO EXCLUDE THE PUBLIC AND PRESS**

Staffing matters to be discussed.

**3. NO DECLARATIONS OF INTEREST MADE**

**4. SERVICE LEVEL AGREEMENT**

The Service Level Agreement, which is still to be signed, with Swaffham Town Council providing a Project, Events and Promotions Support Officer has been in place for over a year and was thus being reviewed by the HR Committee.

Some disappointment was expressed that the Town Council has not yet benefitted from any grant funding as a result of the SLA. Grant applications may have been researched but the Council has not been informed of this and it will be requested that the Council is provided with a grant position update from the PEPSO within her quarterly report.

It was noted that the Council has set two priorities, to focus on the provision of youth amenities and the weekly market, and projects are needed for these areas. Suggestions made: Watton X Factor and Film in a Field.

The HR Committee would recommend that the SLA is signed but a further review will be undertaken in February 2020.

**5. NO OTHER MATTERS RAISED**

**6. MEETING DATES**

Next meeting – October 1st 2019 @ 2.00pm.

  
1/10/19