

NP steering group meeting Agenda – Wednesday 10<sup>th</sup> July 2019 10.30am  
Wayland Hall Council Offices

Present: - Jane Fountain (JF), Liz Witcher (LW), Pat Warwick (PW), Neil Featherstone (NF), Keith Gilbert (KG), Michelle Thompson (MT)

**1. Apologies**

No apologies

**2. To accept NP meeting notes from 19<sup>th</sup> June 2019**

Notes were accepted

**3. NP Policies development**

- MT to Invite David Dent – Chairman of the Chamber of Commerce to be a member of the Neighbourhood Plan Steering Group and to attend future NP meetings, or send draft priorities to the Chamber to be circulated to members for comments – stating that the priorities are a working document but the Commercial and Retail section will stay the same unless views are expressed.
- Priority Issues from previous consultation and questionnaire feedback were considered with further amendments – notes on document (App1).  
*App1 available on request*
- NF to implement amendments and draft policies specific to Watton underneath the priorities. Once drafted MT to circulate to all Town Councillors along with analysis results of the questionnaire – NF to send MT jpg files of result graphs by July 17<sup>th</sup>
- Produce a Project proposal to TC – encouraging the TC to operating in a more sustainable method regarding economic, environmental and social objectives which can extend to Council contractors. NP to recommend to the TC a Sustainability Development Strategy be formally adopted. Once the NP process is completed it was suggested a group be organised to monitor the sustainability of the council and the policy made.
- LW to research Sustainability Development Strategies to include checklist and bring back to the next NP meeting.
- NF to re-submit the expression of interest to Aecom for the Town Design Guidance.
- Suggestion to include Chaston Place being a focal point of the town in any future plans, would BDC compulsory purchase the land on the TC behalf?
- MT to send NP questionnaire results relating to the Cemetery to the Cemetery Working Group members
- MT to upload NP questionnaire results to the Facebook page.

**4. Water and reducing plastics developments**

Following on from the meeting with Clare Pillinger from Anglian Water on June 4<sup>th</sup> – Sue Dent (SD) (Project Support Officer) is working with the Watton WI on a Norfolk

Day (July 27<sup>th</sup>) event at the Christian Community Centre. SD is working on a trail around the town to include the Watton WI event and local businesses and shops. Anglian water are willing to donate some money towards the event, suggestions were to purchase Refillable, reusable steel bottles and Colouring Books as prizes for taking part in the Trail.

It was discussed moving forward with the Water provision within the Town and for that to be included in the design brief Town guide – suggested that Paul Adcock be made aware and to see if businesses (Watton Retail Group) would be keen in becoming part of the refill scheme.

## **5. Sub group updates**

- Drainage Group

LW submitted written report – report filed. (App2)

Send attached Drainage Report to Councillors with NP meeting Notes

- Youth engagement

Some discussion took place regarding the use of the field behind Wayland Academy for a skate park. The Town Council (TC) are waiting for requested evidence from the Youth Advisory Board regarding the TC apply for planning permission. If no evidence has been received by the next Full Town Council meeting on July 23<sup>rd</sup> it has been asked that “Clarification on the position of the Field re: Skate park is added as an agenda item at the TC’s end of July Full Council meeting.

## **6. Next meeting date**

Thursday August 8<sup>th</sup> @ 2pm