



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 27th August 2019 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

21st August 2019

**Please note there will be an Events Meeting at 6:00pm before the full council meeting.
The Council Chamber will be open to the members of the public from 7:00pm.**

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	Minutes	
3.1	To confirm that the minutes of the meeting held on 13 th August 2019 are a true and accurate record	
3.2	To receive update on matters arising from the minutes of the meeting held on 13 th August 2019 not already on the agenda.	
4.	To receive Reports:	
4.1	Chairman's Report	
4.2	Vice Chairman's Report	
4.3	County Councillor's Report	
4.4	District Councillor's Report	
4.5	Police Report	
4.6	Clerks Report	
5.	To receive update on Watton Town Council's Work in Progress list	
6.	PUBLIC PARTICIPATION	
7.	To note report from Town Council tour on August 23 rd of land maintained by the Town Council	
8.	To note PEPSO quarterly report and acknowledge the Events notes from the meeting held on July 23 rd	
9.	Finance	
9.1	To approve payments for August 2019	
9.2	To note draft Finance Committee Minutes from the meeting held on August 16 th 2019 and consider any recommendations made:- I. that a training session is put together, to be held towards the end of October, to look at the roles and duties of a Watton Town Councillor. The session to be run by the Chairman of the Finance Committee, the Chairman of the HR Committee, the Clerk and Deputy Clerk. II. that the Watton Carnival Committee should be approached with a view to the market gazebos being used at Watton Carnival and that the gazebos should be used at the Festive Market. III. that live streaming of Town Council meetings should be suspended until a more effective sound system can be introduced and, to ensure appropriate	

	<p>data management, links are made to include streaming within the Council's Communications Policy.</p> <p>IV. that a risk assessment of trees on land managed by the Town will be commissioned to enable quotes to be obtained for any suggested works.</p> <p>V. HERITAGE & PROMOTION PROJECT: that the PEPSO be directed to research and organise planning for the funding, erection and promotion of Heritage Maps and signage for Watton.</p> <p>VI. to accept the Investment Strategy as presented.</p>	
9.3	To consider a new Member for the Finance Committee	
10.	HR	
10.1	To note HR draft Minutes from the meeting held on August 13th 2019	
11.	Planning: To consider consultation response to planning applications received since the last Full Council meeting	
11.1	3PL/2019/0908/F - New dwelling - WATTON: 7 Loch Lane Watton http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0908/F	
11.2	3PL/2019/0915/HOU - Side garage extension with bedroom above including front dormer window – 6 Peddars Way, Watton IP25 6HQ http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0915/HOU	
11.3	3PL/2019/0950/HOU - Single storey side and rear extension to dwelling - Audley House 121A Brandon Road Watton IP25 6LL http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0950/HOU	
11.4	3PL/2019/0973/LB - Internal alterations to remove staircase and part internal walls - Crown Hotel 25 High Street Watton IP25 6AB http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0973/LB	
11.5	3PL/2019/0981/VAR - Variation of Condition No 5 on 3PL/2018/0768/F - Revised design - 67 Dereham Road Watton IP25 6EZ http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0981/VAR	
11.6	To consider further comments to application 3PL/2019/0164/O http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0164/O&from=planningSearch	
12	To pass a resolution to exclude the press and public to update on confidential matters relating to The Cemetery	
12.1	To consider request for addition to headstone.	