



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk) Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 12<sup>th</sup> March 2019 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

6<sup>th</sup> March 2019

**Please note there will be a Cemetery Meeting at 6:00pm before the full council meeting.  
The Council Chamber will be open to the members of the public from 7:00pm.**

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	To Confirm as a correct record the Minutes of the Meeting held on Tuesday 26 <sup>th</sup> February 2019	
4.	To receive Reports:	
4.1	Chairman's Report	
4.2	Vice Chairman's Report	
4.3	Clerks Report	
5.	Public Participation	
6.	To consider whether to support the Nomination of The Hare and Barrel as an asset of Community Value	
7.	Finance	
7.1	To agree 2019 precept be paid into Watton Town Council's Unity Bank account	
7.2	To agree payment of £1,065.00 to PKF Littlejohn for additional fees relating to 2018-2019 External Audit	
7.3	To note Bank Rec dated 11.02.2019 and budget update	
8.	To consider quotes received for Fixed Wire Testing and Pat Testing at Wayland Hall	
9.	To consider quotes received for cleaning the windows at Wayland Hall and the 2 bus shelters in the High Street	
10	HR	
10.1	To note draft HR Committee minutes for the meeting held on February 25 <sup>th</sup> 2019	
10.2	To consider the following recommendations from the HR Committee <ul style="list-style-type: none"> <li>(i) that the Communications Policy should be accepted as it stands but with the addition that Councillors will be asked, at the start of each Council year, whether they wish to receive a hard copy of agendas and minutes, as well as an electronic copy. This will also be confirmed in Standing Orders.</li> <li>(ii) that all Councillors should be reminded of point 3 of the Communications Policy which states any personal press releases should contain the statement "this is a personal statement and is not the view of the Town Council".</li> <li>(iii) to accept the Social Media Policy as presented.</li> <li>(iv) that should any member of staff request time off for special constabulary, or Territorial Army training, paid leave would be granted.</li> </ul>	App 1  App 2
11.	Neighbourhood Plan (NP)	
11.1	To receive Report from Jane Fountain Chairman of the NP group and consider proposals	
11.2	To establish a Youth Provision Group with a nominated person to co-ordinate and report back to the NP steering Group and the Full Town Council	

11.3	To establish a Retail Group with a nominated person to co-ordinate and report back to the NP steering Group and the Full Town Council	
11.4	To establish a Sports and Leisure Group with a nominated person to co-ordinate and report back to the NP steering Group and the Full Town Council	
12.	To consider costs relating to the Pop up Market Stalls	
13.	To consider a Town Council stall at the Carnival on Sunday 15 <sup>th</sup> September at the cost of £20.00 for a 3m x 3m stall	
14.	To agree adoption of Co-option Policy	App 3
15.	To discuss appointing a solicitor to challenge Title NK116034	
16.	Planning: To consider consultation response to planning applications received since the last Full Council meeting	
16.1	3PL/2018/1374/HOU - New Garage Block with ground floor Home Office and up stairs Guest Room. - WATTON: Stone Cottage Watton Green Watton <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1374/HOU">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1374/HOU</a>	
16.2	3PL/2019/0224/F - Change of use from storage space to one bedroom flat - WATTON: The Stable New Inn High Street Watton <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0224/F">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0224/F</a>	