



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

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To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 13th November 2018 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

7th October 2018

**Please note there will be a Festive Market Events meeting at 6.00pm before the full council meeting. The Council Chamber will be open to the members of the public from 7:00pm.**

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	To Confirm as a correct record the Minutes of the Meeting held on Tuesday 23 <sup>rd</sup> October 2018	3-5
4.	To receive Reports: 4.1 Chairman's Report 4.2 Clerks Report 4.3 To note quarterly report from PEPSO	6 7-9 10-17
5.	Public Participation	
6	Finance 6.1 To note the minutes of the Finance Committee Meeting held on October 29 <sup>th</sup> 2018 6.2 To consider the following recommendations from the Finance Committee The Town Council I. Agrees to allocate £2000 to purchase 2 microphones and amplifiers for use in the Council Chamber. II. Accepts the Expenses Policy (to agree date to implement) III. Accepts the Cemetery Maintenance contract specification IV. Appoints TTSR as the preferred contractor for the maintenance of Watton Cemetery and Churchyard and confirms acceptance of the quote for additional grounds works within the Cemetery V. Notes the 2 <sup>nd</sup> draft of the 2019 Budget and agrees that the Finance Committee should continue to work on the basis of the documents presented prior to the next Full Council meeting.	18-19    20 App.1  App.2 App.3
7.	To Consider Road Safety Assessment to include Watton Market at the cost of £800 + VAT	21-22
8.	To accept quote received from preferred contractor to remove fence and install posts at Jubilee Garden	22
9.	To consider purchase of past mayor's regalia	23
10.	To accept specification for grounds maintenance works	24-26

11.	To consider request from Watton Round Table to amend the two accession documents listing items currently in the care of the Museum4Watton	26-27
12.	To discuss ongoing issues regarding Church Walk	
13.	To finalise questions for the Neighbourhood Plan questionnaire	
14.	To receive Feedback from the Firework event	
15.	Planning: To consider consultation response to planning applications received since the last Full Council meeting 15.1 3PL/2018/1259/HOU - Erection of garden room to the rear elevation - 225 Lovell Gardens Watton IP25 6UJ <a href="http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1259/HOU&amp;from=planningSearch">http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1259/HOU&amp;from=planningSearch</a>	
16.	To pass a resolution to exclude the press and public to update on confidential matters relating to Watton Cemetery 16.1 Legal matters update 16.2 To consider correspondence received relating to Watton Cemetery	27