



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 9th October 2018 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

3rd October 2018

Please note there will be a Festive Market Events meeting at 6.00pm before the full council meeting. The Council Chamber will be open to the members of the public from 7:00pm.

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	To Confirm as a correct record the Minutes of the Meeting held on Tuesday 25 th September 2018	3-6
4.	To receive Reports: 4.1 Chairman's Report 4.2 Vice-Chairman's Report 4.3 Clerks Report	7 8
5.	Public Participation	
6.	Finance Committee 6.1 To note draft minutes and consider recommendations from the Finance Committee Meeting held on September 28 th 6.2 To accept the Donations Policy 6.3 To accept amendment to the Grant Policy 6.4 To accept rewording within the Expenses Policy 6.5 To acknowledge the notice from the External Auditors regarding completion of the Annual Governance & Accountability Return for Watton Town Council for the year ended 31 March 2018	9-10 App1 App1 11-12
7.	Cemetery 7.1 To accept the notes of the Cemetery Working Group meeting held on Sept 25 th 7.2 To ratify the Terms of Reference for the Cemetery Working Group 7.3 To ratify the Cemetery Action Plan	13 14 App2
8.	To consider offer from County Councillor to contribute 50% funding for two Highway Parish Partnership Schemes	15
9.	To establish a work party to plant bulbs	

10.	<p>Planning: To consider consultation response to planning applications received since the last Full Council meeting</p> <p>10.1 To note - 3PL/2018/1124/LB - Wayland Hall, Watton Town Council Middle Street Watton IP25 6AG - Erection of 2 flag poles to exterior of building. Poles are telescopic aluminium flagpoles, adjustable up to 2.5m with a gold finial. Designed to fly 5ft x 3ft flag http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1124/LB&from=planningSearch</p> <p>10.2 To note - 3PL/2018/1134/LB - Clock Tower High Street Watton IP25 6AE - Brackets and pole to be fitted to front of Clock Tower building to enable commemorative flag to be flown on occasions. Approx. height from ground 4 meters. http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1134/LB&from=planningSearch</p> <p>10.3 3PL/2018/0842/F - High Street Watton IP25 6AH - Proposed residential conversion to create three individual apartments http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0842/F&from=planningSearch</p> <p>10.4 3PL/2018/0098/F - Paddock Close Watton IP25 6YD - Erection of Summer House for Beauty Business Use (Sui Generis) http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0098/F&from=planningSearch</p> <p>10.5 3PL/2018/1081/LB - Dereham Road Watton IP25 6ER - Alterations and part demolition of elements of a listed building together with internal changes to the layout and detail alterations including front porch and canopy re-design http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/1081/LB&from=planningSearch</p>	
11.	<p>To pass a resolution to exclude the press and public to update on confidential matters relating to Watton Cemetery</p> <p>11.1 To discuss matters relating to the Cemetery</p> <p>11.2 To consider Legal matters</p>	