

Minutes of the meeting of WATTON TOWN COUNCIL held on

Tuesday September 11th 2018 at 7.00pm

at Wayland Hall, Middle Street, Watton, Norfolk IP25 6AG in the Council Chamber

Councillors Present: Tina Kiddell Chairman, Beryl Bunning, Jane Fountain, Keith Gilbert, Stan Hebborn, Sue Hebborn, Pat Warwick, Tina Cruz, Colin Hay, Darren Tortice, Alysha Holder-Moat, Margaret Holmes.

Officers Present: Michelle Thompson – Deputy Clerk

### 1. APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED

Peter Bishop, Kathryn Stallard, Daniel Fishlock

### 2. INTERESTS MADE

- Keith Gilbert declared a non-pecuniary interest in item 6.1 and 6.2 as a member of the Twinning Association and as Vice Chairman of the Loch Neaton Committee.
- Beryl Bunning declared a non – pecuniary interest in item 6.1 as a member of the Twinning Association
- Jane Fountain declared a non-pecuniary interest in item 6.2 as Chairman of the Loch Neaton Committee.
- Pat Warwick declared a non-pecuniary interest in item 6.2 as a Trustee on the Loch Neaton Committee.

### 3. CONFIRMATION OF MINUTES 28.08.18

The minutes of the meeting held on August 28th 2018 were agreed as a true record of the meeting and were signed by the Chairman.

***Proposed by Councillor Pat Warwick, Seconded by Councillor Jane Fountain  
Voting all in favour.***

### 4. REPORTS

#### 4.1 Chairman's Report

Written report circulated as part of agenda pack.

Verbal report given

- The Town Council has had an offer from a resident of the Town to buy bulbs for planting under the town signs. The resident is willing to purchase 200-300 bulbs, if the Town Council can get them planted.

***It was proposed by Keith Gilbert, seconded by Beryl Bunning***

***Voting all in favour that bulbs be purchased by the resident with the intention they be planted by a working group party in Church Walk.***

- The Town Council has been approached by the Carnival Committee asking if the public toilets can be opened on Carnival day from 8am – 4pm, The Contractor has quoted £75.00 + VAT.

***Proposed by Keith Gilbert, seconded by Jane Fountain***

***Voting all in favour that the Public toilets be opened for the Carnival 8am – 5pm (1 hour more than requested)***



- A Watton Town Council works in progress list was presented to all councillors it was asked if the list can be updated each month, presented to council at each meeting and added to every agenda as an item after reports.
- A quote for £223.20 has been received from the roofing contractor in regards to some repairs needed to re bed the top bricks on the gable ends and repoint both sides of the roof at Wayland Hall.

***It was proposed by Jane Fountain, seconded by Stan Hebborn***

***Voting all in favour that's the quote be accepted and the work undertaken while the scaffolding is already erected.***

#### 4.2 Vice Chairman's Report

No report given

#### 4.3 Deputy Clerk's Report

Written report submitted with agenda pack.

#### **5. PUBLIC PARTICIPATION - No members of the public present.**

#### **6. GRANT APPLICATIONS RECIEVED**

##### 6.1 Watton Twinning Association

***Proposed by Sue Hebborn, seconded by Margaret Holmes***

***Voting 9 for with 3 abstentions***

***That Watton Twinning Association be granted the sum of £500.00***

##### 6.2 Loch Neaton Recreation Ground

***Proposed by Stan Hebborn, seconded by Colin Hay***

***Voting 9 for with 3 abstentions***

***That Loch Neaton Recreation Ground be granted the sum of £500.00***

#### **7. PAST CHAIRMAN'S BADGES**

***Proposed by Darren Tortice, seconded by Pat Warwick***

***Voting all in favour that Stan Hebborn Investigates further companies and quotes for the Past Chairman's Badges to be produced and to report back to council at the next meeting.***

***It was asked that in next year budget an allowance is put aside for Civic regalia.***

#### **8. BRIDLE ROAD HEDGE**

***Proposed by Margaret Holmes, seconded by Keith Gilbert***

***Voting all in favour that the quote for £2300 + VAT be accepted and the work undertaken to cut back the Hedge at Bridle Road.***



**9. RE-POSITIONING NCC 30MPH VAS SIGN OUTSIDE CRANSWICK**

The Health, Safety and Environment Manager at Cranswick Country Foods is seeking approval from Watton Town Council, to get re-positioned a Norfolk County Council 30mph VAS sign before any action is taken for the sign to be moved.

*Proposed by Pat Warwick, seconded by Jane Fountain*

*Voting all in favour that the approval be given for the 30mph VAS Sign to be re-positioned.*

**10. FULL PAGE ADVERT IN THE WAYLAND NEWS**

*Proposed by Pat Warwick, seconded by Darren Tortice*

*Voting all in favour that a full page advert in the Wayland for £135.00 be agreed.*

*The advert will promote:-*

*Watton's Grand Fireworks Display*

*Watton Festive Christmas Market*

*The Remembrance Parade*

**11. ANY FUTURE DONATION TO THE CITIZENS ADVICE BUREAU**

*It was proposed by Pat Warwick, seconded by Sue Hebborn*

*Voting all in favour that a meeting with a representative from the Citizens Advice Bureau be arranged for October 23<sup>rd</sup> before the full council meeting and it was proposed by Jane Fountain and seconded by Keith Gilbert that the outcome of the meeting be a future agenda item.*

**12. PLANNING APPLICATIONS FOR CONSULTATION:**

12.1 3PL/2018/1017/F – WATTON Rear of 43 Thetford Road - New Detached Bungalow and Enlarged Access to garden plot and new access to existing bungalow

*Recommend refusal on the basis of over development and leaving no amenity land.*

12.2 3PL/2018/1018/HOU – WATTON 63 Thetford Road - Rear Single Storey Extension to bungalow (residential Class C3) Removal of side door

*No objections*

**13. Resolution passed to exclude the press and public to update on confidential matters relating to legal matters.**

13.1 LEGAL MATTERS UPDATE

*No update at present*



#### ***Item 4.1 Chairman's report for the 11<sup>th</sup> September***

Not a lot to report today.

I have launched my TINAS TOMMY TRAIL. He is in our 6 watering holes and I'd like you all to go and see him in situ, if you can.

Remembrance parade plans are going well, and poppy flags have been ordered, so, I'm hoping the town will look lovely.

I have managed with the help of Jo Jacklin to get in the Norfolk magazine and on the radio BBC Norfolk to promote the two charities, Watton, and the ball, so I'm really pleased.

With reference to the decision made at the last meeting, I've spoken to the police, PC Austin Clarke who rang me in dismay that council had decided against a police recommended safety measure.

I do hope you can all come to the ball on Sunday 15<sup>th</sup> September, I hope it to be a great night out for Watton.

Tina Kiddell - Chairman

### **Item 4.3 Deputy Clerks Report**

#### **Future dates to note**

- ✓ 26<sup>th</sup> September – SNAP Meeting – 2pm
  - ✓ 28<sup>th</sup> September – Finance Committee Meeting – 11am
  - ✓ 2<sup>nd</sup> October 2018 – HR Committee Meeting
  - ✓ 18<sup>th</sup> October – Watton & Swaffham Focus Group Meeting
- 
- Listed building consent for the flag poles to be erected on both the Clock Tower and Wayland Hall were submitted to Breckland (BDC) on 30<sup>th</sup> August – current status awaiting to hear back from BDC.
  - The Town Council has had an offer from a resident of the Town to buy bulbs for planting under the town signs. The resident is willing to purchase 200-300 bulbs, if the Town Council can get them planted, would this be something the Town Council are interested in? It is suggested that if there are any spare bulbs they could be planted in the Jubilee Garden.
  - The Town Council has been approached by the Carnival Committee asking if the public toilets can be opened on Carnival day from 8am – 4pm, I have contacted our Contractor and we have been quoted £75.00 + VAT.

#### **Correspondence**

- Citizens Advice Mid Norfolk – Support for the coming year – Letter received by post on 30.08.18 Letter sent by Email to all councillors.
- CPRE Norfolk Alliance update – Sent by email to all councilors on 30.08.18
- An update received from Watton Sports Centre on their Kitchen Conversion Project – Emailed to all councilors on 31.08.18