



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG
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Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 8th May 2018 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

2nd May 2018

Please note a meeting of the Festive Market Events Working Group will take place at 6.00pm prior to the start of the meeting. Doors to the Chamber will not be open to the public until 7.00pm.

ITEM	AGENDA	PAGE
1.	To elect the Chairman/Town Mayor for the year 2018/2019 – nominations to be made at the meeting	
2.	Chairman to sign the Declaration of Office as Chairman and Town Mayor	
3.	To present the out-going Chairman with their Past Chairman's Badge	
4.	To accept Apologies for Absence	
5.	To note Declaration of Members Personal, Prejudicial and Disclosable Pecuniary Interests in respect of items on the Agenda	
6.	To elect the Vice Chairman for the year 2018/2019	
7.	To Confirm as a correct record the Minutes of the Meeting held on Tuesday 24th April 2018	3-5
8.	To receive Reports: 8.1 Chairman's Update/Introduction 8.2 Clerks Report 8.3 Neighbourhood Plan Update	6-8
9.	Public Participation	
10.	Finances to be considered: 10.1 To confirm renewal of Watton Town Council Insurance Policy 10.2 To agree Annual Service of Watton Town Clock 10.3 To confirm Council contribution to the 2018 Twinning visit	9 9 9
11.	Finance Committee: 11.1 To confirm members of the Finance Committee for 18/19 and appoint Chairman 11.2 To confirm the Terms of Reference of the Finance Committee	10 10-11
12.	HR Committee: 12.1 To confirm members of the HR Committee for 18/19 and appoint Chairman 12.2 To confirm the Terms of Reference of the HR Committee	12 12
13.	To confirm appointment of contractor for Wayland Hall roofing works	13
14.	To consider new lease for land situate at Saham Road	13-23

15.	To consider purchase of bark to replenish the safety surface at the Sports Centre Play Area	
16.	<p>Planning: To consider consultation response to planning applications received since the last Full Council meeting:</p> <p>16.1 To Modify S106 agreement on 3PL/2015/0219/F & APP/F2605/W/15/3140922 in respect of the affordable housing table, part 2, page 18. Hopkins Homes Land West of Saham Road Watton http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3OB/2017/0004/OB</p> <p>The above application has been referred to the Breckland Planning Committee (May 8th).</p> <p>16.2 Proposed new boundary to dwelling. New access off 62 Dereham Road, Watton for access to field. 3PL/2018/0475/F http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0475/F</p> <p>16.3 Proposed Single Storey rear extension and conversion of loft to 2 bedrooms 125 Brandon Road Watton 3PL/2018/0487/HOU http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0487/HOU</p>	
17.	<p>To pass a resolution to exclude the press and public to update on confidential matters relating to</p> <p>17.1 Current legal matters</p>	