



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk)

Town Clerk: Mrs Jane Scarrott: [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

You are hereby summoned to attend the next Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 8<sup>th</sup> March 2016 at 7.00pm.

..... March 1st 2016

J. Scarrott, Town Clerk

NOTE: Should any member of the public with disabilities wish to attend a meeting of the Council please inform the Clerk on 01953 881007 two days prior to the meeting so that alternative arrangements can be made.

## Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the agenda
3. To confirm as a correct record the Minutes of the Meeting held on Tuesday 23<sup>rd</sup> February: previously circulated
4. Reports:
  - 4.1 Chairman's Report
  - 4.2 Vice-Chairman's Report to include update regarding Queen's Birthday Celebration
  - 4.3 Clerk's Update
5. Public Participation
6. Update regarding plans for Jubilee Garden
7. To accept Financial Regulations as presented
8. To confirm date for whole Council training evening - June 7<sup>th</sup> 2016
9. To consider raising the flag on Commonwealth Day - March 14<sup>th</sup> 2016
10. To accept Appraisal Policy as recommended by HR Working Group
11. Planning Applications for comment:
  - 11.1 3PL/2015/1468/F Extend & Alter residential care home 3PL/2015/0040/F-revised design and materials – Lancaster House 2 Portal Avenue
  - 11.2 3PL/2016/0162/F- Proposed internal alterations to create an additional apartment within the building - Victoria House, Victoria Court, Watton
12. Exclusion of the Press and Public  
In the view of the confidential nature of the business to be transacted, concerning staff and contracts, the Press and Public will be excluded from the meeting at this point.