



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk

Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

The next **Meeting of the Full Council** to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 9th February 2016 at 7.00pm. .

..... February 4th 2016

J. Scarrott, Town Clerk

NOTE: Should any member of the public with disabilities wish to attend a meeting of the Council please inform the Clerk on 01953 881007 two days prior to the meeting so that alternative arrangements can be made.

Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 26th January 2016: previously circulated
4. Reports:
 - 4.1 Chairman's Report
 - 4.2 Vice-Chairman's Report
 - 4.3 Clerk's Report
- 5. Public Participation**
6. Accounts
 - 6.1 To consider allocation of reserve funds; to include consideration of future of Town Minibus
 - 6.2 To consider appointment of Internal Auditor
 - 6.3 To consider spending possibilities of s106 Recreation Contribution
 - 6.4 To confirm the Council will pay legal fees associated with extension of the time period of the Thetford Road allotment site lease
 - 6.5 To agree cost of £100 to trim the hedge at Lime Tree Walk
 - 6.6 To consider attendance at SLCC conference
 - 6.7 To confirm cost of Vehicle Activated Signs
7. To consider accepting the offer of a free trial to webcast a Town Council meeting
8. To consider grant application received from Army Cadet Force
9. To consider grant application received from Age UK Norfolk
10. To accept Sickness & Absence Policy as presented
11. To accept Training Policy as presented
12. To consider response to Breckland Local Plan site options consultation and to agree the minutes of the meeting held on Tuesday 2nd February
13. Exclusion of the Press and Public: In the view of the confidential nature of the business to be transacted, concerning staff and contracts, the Press and Public will be excluded from the meeting at this point.
 - 13.1 To accept revised staff contracts as recommended by the HR sub-committee

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