



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

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Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 10th January 2017 at **7.00pm** for the purpose of transacting the following business.

Jane Scarrott

January 3rd 2017

J. Scarrott, Town Clerk

Please note a Meeting of the Trustees of the Charlotte Harvey Trust will take place starting at 6.30pm, doors for the Full Council meeting will open at 7pm.

Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 22nd November 2016: previously circulated
4. Reports:
 - 4.1 Chairman's Report
 - 4.2 Vice-Chairman's Report
 - 4.3 Clerk's Update
5. Public Participation
6. To consider events to be held in 2017
7. To agree Terms of Reference for the HR Committee
8. To review Financial Regulations
9. To accept quote for provision of outdoor play equipment/gym equipment to be funded through DC11 payment
10. To consider Annual Play Inspection Reports for Bridle Road and Lovell Gardens Play Areas
11. To accept quote for initial survey relating to cemetery provision
12. To agree payment for Christmas lighting and to consider lighting provision for 2017
13. Planning:

To consider for comment all applications notified since the previous meeting

 - 13.1 3PL/2016/15398/F – residential development for 23 dwellings with associated access roads, parking, garaging and amenity space at the Old Carpenters Arms, Swaffham Road, Watton