



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

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Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 13th February 2018 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

7th February 2018

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	To Confirm as a correct record the Minutes of the Meeting held on Tuesday 23rd January 2018	3 - 6
4.	Reports: 4.1 Chairman's Report 4.2 Vice-Chairman's Report 4.3 Clerks Report 4.4 Neighbourhood Plan Update. To confirm that the Town Council is willing for information from the Neighbourhood Plan to be shared with Breckland Council	7 7 8-10
5.	Public Participation	
6.	To receive correspondence relating to Watton Cemetery	
7.	Investiture of Honorary Town Crier	
8.	Finances to be considered: 8.1 To consider Tree survey 8.2 To consider quotes received for re-roofing Wayland Hall 8.3 To consider a further Water Cooler unit and to upgrade current unit 8.4 To confirm sanitary waste removal from Public Toilets 8.5 To consider whether the Town Council will finance culling of pigeons	11 12-20 21 21 21-23
9.	To receive Interim Audit Report	APP1
10.	Recommendations from the Finance Committee	24,25
11	To consider position and job description for a Projects, Events & Promotions Support Officer	26-31
12.	Civic Procedures: 12.1 Mayors Charity Ball	

	12.2 To consider Civic Policy to include Certificate of Achievement	32-39
13.	To consider management of the 2018 Remembrance Parade	
14.	To consider use of the Council Chamber for outside hire	
15.	To consider entrance gates on the four mains routes into Watton	
16.	<p>Planning: To consider consultation response to planning applications received since the last Full Council meeting</p> <p>165.1 3PL/2017/1586 – 40 High Street, Watton – Fascia new full length downward through lighting http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/1586/A&from=planningSearch</p> <p>16.2 3PL/2018/0055 – Land adjacent to Stone House Farm, Ovington – Three detached single-storey dwellings with garages http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0055/F&from=planningSearch</p> <p>16.3 3PL/2018/0064 – Nelson Court – Annex extension Lawful Development Certificate http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0064/EU&from=planningSearch</p> <p>16.4 3PL/2018/0041/HOU – Watton Green – Rear shower room extension http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0041/HOU&from=planningSearch</p> <p>16.5 3PL/2017/1358/D – Consultation amendments – Land off Town Green Road, Watton – Residential development of 98 dwellings http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/1358/D&from=planningSearch</p> <p>16.6 3PL/2017/1455/VAR – Carpenters Arms, Dereham Road, Watton – Access car parking spaces http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2017/1455/VAR&from=planningSearch</p> <p>16.7 3PL/2018/0087/F – Thetford Road, Watton Install two rapid electric vehicle charging stations within the grounds of Wayland Garage http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0087/F&from=planningSearch</p> <p>16.8 3PL/2018/0076/D Reserved matters – Adj. to 65 Jubilee Road, Watton Erection of detached house http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0076/D&from=planningSearch</p> <p>16.9 3PL/2018/0067/F – Land adjoining Redhill Park – Further extension to the existing residential caravan park http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0067/F&from=planningSearch</p>	
17.	<p>To pass a resolution to exclude the press and public to update on confidential matters relating to charities within the town</p> <p>17.1 To receive report from Nick Hancox and agree course of action</p>	40-42