



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk

Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the **Meeting of the Full Council** to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 22nd September 2015 at 7.00pm for the purpose of transacting the following business.

Jane Scarrott

September 16th 2015

J. Scarrott
Town Clerk

NOTE: Should any member of the public with disabilities wish to attend a meeting of the Council please inform the Clerk on 01953 881007 two days prior to the meeting so that alternative arrangements can be made.

Please note presentation from 6.30pm

Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 8th September 2015: previously circulated
4. Reports:
 - 4.1 Chairman's Report
 - 4.2 Vice-Chairman's Report
 - 4.3 Police Report
 - 4.4 County Councillor Report
 - 4.5 District Councillor Report
 - 4.6 Clerk's Update
5. Public Participation
6. Accounts – To approve payments for September
 - 6.1 To consider donation of £10000 to Watton Sports Centre
 - 6.2 To agree future hosting of e-mails and IT support package
 - 6.3 To consider replacement of photocopier in office
7. To consider future financing of the Town Council minibus
8. To consider responsibility of fencing to the rear of Memorial Garden

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Watton Town Council

9. To consider the number of Council meetings held
10. To consider grounds maintenance contract
11. To consider management of trees which the Town Council is responsible for
12. To consider purchase of copier for Town Council Office
13. Planning Applications for comment:
 - 13.1 3PL/2015/1027/F – Erection of conservatory at 262 Lovell gardens, Watton
 - 13.2 3PL/2015/0936/F – Erection of conservatory at 1 East Road, Watton
 - 13.3 3PL/2015/0944/F – Erection of chalet bungalow with double garage in the grounds of existing house, including demolition - Green Acre, Chequers Lane, Saham Toney.
 - 13.4 3PL/2015/0920/F – proposed bungalow – 14 Vincent Place, Watton

14. Exclusion of the Press and Public

In the view of the confidential nature of the business to be transacted, concerning staff and contracts, the Press and Public will be excluded from the meeting at this point.