

Minutes of the meeting of WATTON TOWN COUNCIL held on

Tuesday 25th April 2017 at 7.00 pm

at Wayland Hall, Middle Street, Watton, Norfolk IP25 6AG in the Council Chamber

Councillors Present: Beryl Bunning –Chairman, Peter Bishop, Janet Carr, Daniel Fishlock, Jane Fountain, Stan Hebborn, Sue Hebborn, Margaret Holmes, Tina Kiddell, Keith Gilbert, Maureen Roy, Patricia Warwick.

Officers Present: Jane Scarrott Town Clerk

Norfolk County Councillor Claire Bowes present for part of the meeting.

1. APOLOGIES

Apologies received from Jennie Fishlock.

2. NO DECLARATIONS OF INTERESTS MADE

3. CONFIRMATION OF MINUTES 11.04.17

The minutes of the meeting held on March 28th 2017 were agreed as a true record of the meeting and were signed by the Chairman.

It was noted that Breckland Locality Officer Steve Hitchman will be visiting the Town Council Office to discuss street cleaning issues as raised at the meeting on April 11th.

4. REPORTS

4.1 Chairman's Report

The Chairman has attended the following:

18th April – Monthly meeting of Women's Fellowship

18th April – Annual Town Meeting

19th April – HR Committee Meeting

19th April – Circus – Town Councillors all invited

22nd April – Organ re-dedication at St. Mary's Church

Town Clock noted as working again as from April 20th!

It was agreed the Town Council will make a nomination as suggested by a member of the public for the Wayland Volunteer Awards 2017.

4.2 Vice-Chairman's Report

It was noted that the turn out for the Annual Town Meeting 2017 was encouraging. The meeting highlighted the need for a PA system for such events and the Council has been offered a system by Watton U3A.

Russell's Circus supports the town through its visits and Councillors were made welcome when they attended a recent performance in the town.

A review of the Watton Community Car Scheme is being undertaken and this matter will be an agenda item for the next Full Council meeting.

4.3 Police Report

No Police attendance at the meeting but a reminder given regarding the forthcoming meeting on April 28th with Inspector Papworth. Beryl Bunning, Pat Warwick, Peter Bishop and Keith Gilbert to attend.

Noted that Paul Claussen (Breckland Council Executive Member for Place), Paul Wheatley (Chief Inspector of Police) and Steve James (Breckland Council Communities and Environmental services Manager) have asked to attend before the Town Council Meeting on 23rd May at 6pm to discuss the Public Space Protection Orders (PSPO) which are to replace the existing DPPOs later in the year.

4.4 County Councillor Report

Claire Bowes gave an update regarding allocation of funding to improve drainage within Norfolk market towns.

Jubilee Road, Langmere Road, Ringmere Road and Wayland Ave in Watton are locations identified for funding as part of a successful DfT funding bid, therefore Norfolk County Council will be looking at what improvements to the drainage system can be made that may help alleviate some of the drainage concerns in these areas.

4.5 District Councillor Report

Breckland Councillor Keith Gilbert submitted a written report regarding street lighting within Watton.

A report relating to street lighting within the District is being compiled by Breckland Council and recommendations are to be considered by Breckland Council Cabinet. Street lights have been removed from locations within the town and it was felt Breckland Council should be asked what contingency funding for emergency repair of street lights exists and a request will be made for lights to be replaced.

4.6 Clerk's Update

A copy of the written Clerk's Report as submitted to Councillors prior to the meeting is filed.

Verbal update given:

- Concern regarding vehicles being driven and parked on the Play Area at Bridle Road was discussed and this matter will be an agenda item for the next Full Council Meeting.
- It was agreed co-option to fill the two current vacancies on the Council will take place as soon as possible with interviews, of those who have volunteered and are eligible, to take place on June 13th.

Councillors were also presented with copies of the following:

- Updated Outstanding Matters List
- Financial Report as presented at the Annual Town Meeting
- Notes from the Events Meeting held on 28.02.17

5. PUBLIC PARTICIPATION

No members of the public present.

6. ACCOUNTS

Listed payments presented for approval were accepted with the inclusion of £50 plus VAT for another set of brackets for the SAM2 sign.

6.1 Quote received for provision of Fireworks

The quote of £3500 for provision of a similar or better firework display on October 28th 2017 than that provided in 2016 was accepted. The same contractor will be used in 2017 as was engaged in 2016.

It was also agreed to accept the price of £2500 for use of the Wayland Showground fields for the Firework evening.

6.2 No further quote has yet been received for maintenance work on the roof of Wayland Hall so this matter will need to be re-visited at a future meeting. Further investigation is needed regarding access to the roof **and it was agreed legal advice should be sought.**

7. WAYLAND HALL LEASE

It was agreed by all that solicitors should be engaged to register ownership of Wayland Hall with Land Registry. Copies of the draft lease for the Museum4Watton to use part of Wayland Hall were presented to Councillors for consideration.

8. PLANNING APPLICATIONS FOR COMMENT:

8.1 3PL/2017/0283/HOU Proposed extension to side and front of bungalow and removal of car port replacing with flat roof garage, 102 Brandon Road, Watton

Application already permitted

8.2 3PL/2017/0410/HOU First floor extension 2D Norwich Road, Watton

No objection from the Council

9. Resolution passed to exclude the Press and Public In the view of the confidential staffing matters to be transacted:

9.1 The report and recommendations from the HR Committee following the Clerk's Appraisal were accepted (confidential report filed).

It was noted that the HR Committee is revising the job description for the Town Handyman position and a Lone Worker Policy needs to be agreed (draft policy presented to Councillors).