

Minutes of the meeting of WATTON TOWN COUNCIL held on

Tuesday August 14th 2018 at 7.00pm

at Wayland Hall, Middle Street, Watton, Norfolk IP25 6AG in the Council Chamber

Councillors Present: Tina Kiddell Chairman, Peter Bishop, Jane Fountain, Daniel Fishlock, Keith Gilbert, Stan Hebborn, Sue Hebborn, Margaret Holmes, Kathryn Stallard, Pat Warwick.

Officers Present: Jane Scarrott Town Clerk

Also present: 3 members of the public.

1. APOLOGIES FOR ABSENCE RECEIVED AND ACCEPTED

Beryl Bunning, Tina Cruz and Alysha Houlder-Moat

2. NO DECLARATIONS OF INTERESTS MADE

3. CONFIRMATION OF MINUTES 24.07.18

The minutes of the meeting held on July 24th 2018 were agreed as a true record of the meeting and were signed by the Chairman following slight correction to item 6 with the word 'received' replacing 'accepted'.

4. REPORTS

4.1 Chairman's Report

Written report circulated as part of agenda pack.

The Chairman reported that the Food Festival planned for September 2018 is unlikely to go ahead as no suitable venue is available.

4.2 Vice-Chairman's Report

The Vice-Chairman has attended the following:

- July 30th Wayland Partnership meeting
- Aug. 2nd Meeting at Bridle Road Play Area re. possible pump track
- Aug. 5th Wayland Show where Councillors Beryl Bunning, Jane Fountain, Kathryn Stallard and Peter Bishop all helped to man the Town Council stall. The Chairman was also present.
- Aug. 6th DIY SOS at Memorial Garden
- Aug. 13th Digital mapping demonstration
- Aug. 13th Twinning meeting

4.3 Clerk's Report

Written report submitted with agenda pack.

Verbal update given:

- The Council will need to consider possible replacement of dead trees and other grounds maintenance work at Shire Horse Way.
- Watton War Memorial has been awarded Listed Building Status.

It was resolved that investigation will be undertaken with a view to re-instating the water fountain feature at Memorial Garden and possibly replacing or repairing the post and chain around the War Memorial.

4.4 Cemetery Working Group (CWG) Report

The CWG met prior to the Council meeting. It was noted that investigation regarding ownership and responsibility of the Churchyard and Cemetery is ongoing and a visit is planned to the Norfolk Record Office to undertake further research. The Council is also continuing to make enquiries regarding whether or how to proceed with a more in depth survey of the Cemetery (T2) and consideration is to be given to purchase of mapping software which could digitalize burial records.

Financial Report

The Chairman of the Finance Committee presented a written report (copy filed) which listed spending agreed by the Council from April to July 2018 which was not within the original general budget.

It was stressed that £44600 will need to be vired from the Community Improvement Fund to cover agreed expenditure with some other originally unplanned costs to be met from contingencies set within the budget.

5. PUBLIC PARTICIPATION

Mr Norman Phillips addressed the meeting with his concerns as to whether a T2 report is needed for the Cemetery and asked if the Town Council is still actively pursuing a site for a new Cemetery. The Council requested Mr Phillips to forward a copy of the statement he read out to the Council to be shared with Councillors.

Mr Alan Osborn queried whether investigation has taken place regarding removal of the covenant on the Church allotment site, which could allow the allotment area to be used as future burial ground. It was explained that although removal may be possible it is likely to be extremely expensive to do.

6. AFFILIATION TO NATIONAL FLOOD FORUM

It was agreed by all that the Town Council would affiliate to the National Flood Forum.

7. COMPLAINT AGAINST A COUNCILLOR

It was reported that a complaint made to Breckland Council that Cllr. Stan Hebborn had broken the Code of Conduct has been investigated and that it was found that Cllr. Hebborn did not break the Code of Conduct. No further action is to be taken and the matter is closed.

8. PLANNING: To consider planning applications received for consultation

8.1 3PL/2018/0874/HOU - Single storey rear extension replacing Conservatory and convert garage to habitable room, remove garage door & insert window – 8b Nelson Court Watton

No objections

8.2 3PL/2018/0625/F - To demolish one cottage and develop three new properties - Wayland Cottage Wood Lane Watton

No objections

8.3 3PL/2018/0805/HOU - Proposed front single storey extension & side dormer extension - Priory Road Watton

No objections

8.4 3PL/2018/0704/VAR - Removal of agricultural condition from W7898 - Moat House Watton Green Watton

Watton Town Council objects to this application. Insufficient data has been submitted as required for such an application. There is no evidence of marketing or valuation etc. If, as is claimed,

condition has been breached in excess of 10 years an application for a Certificate of Lawful use should be submitted with required evidence.

8.5 3PL/2018/0886/F To demolish part of the party wall between No 2 Harvey Street and No 3 Dereham Road which was rebuilt in 1974 in order to improve ingress/egress and access to the rear of No 2 Harvey Street and enable use by wider vehicles such as mobility vehicles and other disability aids

No objections

9. Resolution passed to exclude the press and public to update on confidential matters relating to legal matters.

9.1 Cemetery Update

It was proposed and agreed by all that the statement presented in relation to the removal of adornments will be the only statement issued through any media by the Council. All enquiries will be referred to the Council Office to respond with the agreed statement.

9.2 Wayland Hall Roof

It was agreed to contract an inspection condition report for the roof adjacent to Wayland Hall before and after work is undertaken to the Wayland Hall roof. Access to undertake the work was discussed (confidential report attached).

9.3 Loch Neaton Update

It was noted that the 2018 Annual General Meeting for the Loch Neaton Recreation Ground Charity was held at Wayland Hall on 09.08.18. Jane Fountain was thanked for the work she has undertaken to support the Charity.