

Minutes of the Annual Meeting of WATTON TOWN COUNCIL held on Tuesday 10th May 2016 at 7:00pm at Wayland Hall, Middle Street, Watton, Norfolk IP25 6AG in the Council Chamber.

Councillors Present: K Birch, P Bishop, B Bunning - Chairman,
J Fishlock, K Gilbert, St Hebborn, Su Hebborn, M Holmes, J Rogers, M Roy

Officers Present: J Scarrott – Clerk

District Councillor M Wassell

Members of the Public Present: 3

1. Election of Town Mayor

Beryl Bunning was nominated, seconded and unanimously elected as Chairman of Watton Town Council.

2. The Chairman signed her Declaration of Office Form.

3. The out-going Chairman was presented with his Past Chairman's badge and thanked for his work during the year.

4. Apologies for absence

Apologies received from Daniel Fishlock and County Councillor C Bowes.

5. No declarations of personal and prejudicial interests made.

6. Election of Vice-Chairman

Both Richard Crabtree and Stan Hebborn were nominated and seconded.

A vote was taken with Stan Hebborn receiving the majority of support.

7. Appointment of representatives to outside bodies

Research will be undertaken to ascertain what representatives the Town Council has previously had on outside bodies, with a view to this being an agenda item for the next Town Council meeting when the representatives will be confirmed.

It was noted that Daniel Fishlock has volunteered to be the Town Council representative at meetings of the Mid Norfolk Citizens Advice Bureau.

8. The minutes of the meeting held on April 26th 2016 were agreed and signed as a true record.

9. Mayor's Update

- A reception for Watton Twinning Association will be held at Wayland Hall on Saturday May 14th 2016 at 10.00am. The Phoenix Pipes and Drum Band has offered to provide pipers to play at the reception. All members of the Council were in favour of this.

10. Clerk's Update

A copy of the written report presented is filed.

Verbal update given:

- A Building Regulations completion certificate for the refurbishment of the fire escape stairs was not issued at the time the work was undertaken and will now need to be arranged with Breckland Council Building Control.
- A letter and report from the Museum4Watton Group has been received and matters raised will be an agenda item for the next Town Council meeting.

11. Public Participation

No matters raised.

12. Clock Tower Building Survey Report

The survey report having been received and digested it was agreed by all that quotes should now be obtained for the work identified in the report with a view to proceeding to complete the work as finances allow. Money has been allocated for this project.

13. Market Town Initiative Action Plan

Following the initial meeting with Cassie Mant, Breckland Council Business Growth Manager a second meeting, which included Wayland Partnership as a possible partner, took place on April 28th. The project objectives include provision of an agreed Action Plan to set out a specific vision for the town which will be supportive of attracting new businesses and visitors to the area. To gauge ideas from residents of Watton the Mayor will canvass opinions by being present at the Town Market. Stan Hebborn, Keith Gilbert and Margaret Holmes offered to join Beryl Bunning in the town on May 11th.

14. DC11 Funding Application

All were in favour of an application for funding to be submitted to provide one piece of new play equipment suitable for teenagers at Lovell Gardens Play Area and for a second application to be made seeking funding for outdoor gym equipment for adults. A site for the gym equipment needs to be confirmed.

15. Planning

15.1 3PL/2016/0516/F Erection of 5 new dwellings with garaging, parking and means of access, Broom Hall, Saham Toney

The Town Council would support comments made by Saham Toney Parish Council regarding this application as the development is within the parish of Saham Toney.

15.2 3PL/2016/0400 Re-design of dwelling – plot 3, Southview Close IP25 6NW

No comments

15.3 3PL/2016/0084/F Residential development of 106 dwellings and a community centre, Land off Lancaster Avenue – revised details

The Town Council would support comments made by Carbrooke Parish Council regarding this application as the development is within the parish of Carbrooke.