



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: [www.wattontowncouncil.gov.uk](http://www.wattontowncouncil.gov.uk)

Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

To All Members of the Council

You are hereby summoned to attend the **Meeting of the Full Council** to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 9th June 2015 at 7.00pm for the purpose of transacting the following business.

..... June 3<sup>rd</sup> 2015

J. Scarrott  
Town Clerk

**NOTE: Should any member of the public with disabilities wish to attend a meeting of the Council please inform the Clerk on 01953 881007 two days prior to the meeting so that alternative arrangements can be made.**

## Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 19th May 2015: previously circulated
4. To agree when Acceptance of Office Form will be signed by Giselle Nind
5. To consider a dispensation for all members of the Council to consider any matters relevant to the Charlotte Harvey Trust
6. Chairman's Update
7. Presentation by Paul Adcock - Update from "What Watton Wants"
8. To discuss the provision of Christmas lights for 2015 and consider organisation of the Christmas Market
9. To consider proposal from Norfolk County Council to relocate the existing 30mph/national speed Limit on the A1075
10. To consider report from Town Trip inspection of Council managed facilities
  - 10.1 To consider location of donated Horse Chestnut Trees
  - 10.2 To consider Annual Sports Centre Play Area Inspection
11. Accounts
  - 11.1 To consider 2015/16 budget revision following consideration of 2014/15 expenditure



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11.2 To complete 2015 Annual Return

11.3 To consider Hire of skip

11.4 To consider purchase of cones and hi –viz jackets

11.5 To consider purchase of books: “Local Council Administration” (£66) and “Local Council’s Explained” (£49.99)

11.6 To consider attendance at training sessions – Chairmanship Training (£50pp) and Allotment Management (£95)

12. To consider Councillors weekly “Wednesday Walk-About Surgery

13. To consider use of former Council Chamber at Wayland Hall

14. New Planning Applications:

14.1 To note Screening Opinion

15. Exclusion of the Press and Public

In the view of the confidential nature of the business to be transacted, concerning staff and contracts, the Press and Public will be excluded from the meeting at this point.

- To discuss a quote received for Modesty Cloths – Council Chamber
- To clarify staff contracts
- To consider quotes for repair of town clock