

# Watton Town Council



Wayland Hall, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

e-mail: [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk) Website: [www.wattontowncouncil.org.uk](http://www.wattontowncouncil.org.uk)

Town Clerk: Mrs Jacqui Seal

20 June 2012

To All Members of the Council

You are hereby summoned to attend a **Meeting of the Full Council** to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 26 June 2012 at 7.00 pm for the purpose of transacting the following business.

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J. Seal

Town Clerk

## AGENDA

1. **To accept Apologies for Absence**
2. To note Declaration of Members personal and prejudicial interest in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 29 May 2012: previously circulated
4. To receive a report from the Community Police, District Councillors, County Councillor and Members of the Public
5. To consider any Urgent Items not on the Agenda at the Discretion of the Chairman
6. To receive the Chairman's Report
7. To receive the Vice Chairman's Report
8. To receive the Clerks Report
9. To approve payments for the month of June 2012
10. To agree a team of five Members to receive an information exercise on car parking charges by Steve James of Breckland District Council
11. To Appoint Members as Representatives on Outside Bodies
12. To receive a report from Councillor Gilbert on the grass cutting of the verges and green areas in Watton
13. To note outstanding/on-going items
14. To give an update on the Watton Sports Centre Deeds
15. To discuss the letter from the Luncheon Club informing Council of its closure
16. To discuss and agree the request from Norfolk County Council Highways that all queries relating to Watton matters go through the Clerk
17. To appoint Arden Kendall as the Council's Internal Auditor
18. To appoint Mazars LLP as the external auditor
19. To approve the audited accounts for the year 2011-2012
20. To approve the Internal Auditors Report
21. To approve the Annual Governance Statement

**NOTE:**

**Should any member of the public with disabilities wish to attend a meeting of the Council please inform the Clerk on 01953 881007 two days prior to the meeting.**