



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 28th May 2019 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

21st May 2019

Please note the Council Chamber and doors will not be open to the public until 7.00pm as co – option interviews for new Councillors will be taking place.

| ITEM | AGENDA | PAGE |
|------|---|-----------|
| 1. | To accept Apologies for Absence | |
| 2. | To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda | |
| 3. | Minutes | |
| 3.1 | To confirm that the minutes of the meeting held on 14 th May 2019 are a true and accurate record | 3 - 7 |
| 3.2 | To receive update on matters arising from the minutes of the meeting held on 14 th May 2019 not already on the agenda. | 8-10 |
| 4. | To consider co-option to fill the 5 remaining vacancies on Watton Town Council following the local elections on May 9 th 2019 | |
| 5. | To receive Reports: | |
| 5.1 | Chairman's Report | |
| 5.2 | Vice Chairman's Report | |
| 5.3 | Police Report | |
| 5.4 | Clerks Report | 11-12 |
| 6. | To receive update on Watton Town Council's Work in Progress list | App1 |
| 7. | To resolve that resolutions made at Full Council meetings shall be collated in a tabular form throughout each Council year. The Town Clerk will ensure that the information is updated on a regular basis. The purpose of the table resolutions will be to assist Councillors in tracking decisions taken by Full Council, and it should be made available to Councillors when requested. | |
| 8. | PUBLIC PARTICIPATION Chris Hutchins (Museum4Watton) to address Council | |
| 9. | Finance | |
| 9.1 | To approve payments for May 2019 | |
| 9.2 | To note draft Finance Committee Minutes from the meeting held on May 24 th 2019 and consider any recommendations made | To follow |
| 9.3 | To consider obtaining Town Council debit card | |
| 10. | HR | |
| 10.1 | To note draft HR Minutes from the meeting held on May 1 st 2019 | |
| 10.2 | To accept Complaints Policy as recommended by HR Committee | App 2 |
| 11. | Watton Market | |
| 11.1 | To consider aspects relating to Watton Market: Market Report | App 3 |
| 12. | Youth provision | |
| 12.1 | To consider Terms of Reference for Youth Engagement Group | 13-14 |

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|------|---|----|
| 12.2 | To consider applying for planning permission for use of land for skate park | 14 |
| 13. | To agree purchase of Community Shed | 15 |
| 14. | To consider who should attend Cemetery Training session (three places booked) | |
| 15. | To consider expenditure for replacement flag brackets for Watton High Street | 16 |
| 16. | Planning: To consider consultation response to planning applications received since the last Full Council meeting | |
| 16.1 | 3PL /2019/0522/F Erection of two storey dwelling WATTON: Land adjacent 1 East Road, Watton http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0522/F | |
| 16.2 | 3PL/2019/0487/VAR Variation of Condition No5 on 3PL/2014/1378/F - with regard to removal of trees - Ex RAF Officers Mess Site(Heritage Park)Portal Avenue Watton/Carbrooke http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0487/VAR | |