



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 23rd April 2019 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

17th April 2019

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	Minutes	
3.1	To confirm that the minutes of the meeting held on 9 th April 2019 are a true and accurate record	
3.2	To receive update on matters arising from the minutes of the meeting held on 9 th April 2019 not already on the agenda.	
4.	To receive Reports:	
4.1	Chairman's Report	
4.2	Vice Chairman's Report	
4.3	County Councillor's Report	
4.4	District Councillor's Report	
4.5	Police Report	
4.6	Clerks Report	
5.	To receive update on Watton Town Council's Work in Progress list	
6.	Finance	
6.1	To approve payments for April 2019	
6.2	To note draft Finance Minutes from the meeting held on April 12th	
6.3	To approve recommendations from the Finance Committee (i) To accept the insurance quote from BHIB (underwritten by Aviva). (ii) To enter into a 12 month contract from British Gas Lite for electricity supply at the public toilets. (iii) That £500 be spent to advertise Town Council events in the Wayland News. £500 will pay for a full page advert each month from June to November.	
7.	HR	
7.1	To note draft HR Minutes from the meeting held on April 11 th	
7.2	To accept draft Staff Handbook	
7.3	To ratify Health and Safety Policy	
8.	To confirm that the Town Council will work with the YAB and Benjamin Foundation regarding Youth Provision for the Town	
9.	To consider the Town Council being a third partner in the Service Level Agreement with the Benjamin Foundation and the Charlotte Harvey Trust	
10.	To agree to write a letter to support Police work within the Town	
10.1	To take part in an informal short video voicing the Town Council thoughts on policing in the area	
11.	To consider possible relocation of planters not within the High Street	

12.	To consider supporting the Hare and Barrel Business Plan	
13.	To consider request to accept donation to replace bench in Watton Cemetery	
14.	To accept quote from the Town Councils preferred contractor to clear allotment edge at Thetford Road	
15.	To consider proposal "to write to Abel Homes thanking Tony Abel and Paul LeGrice for attending the last Town Council meeting. Further to ask Abel Homes to confirm in writing, that any attenuation tanks under open spaces that are intended to be transferred to the Town Council under a 106 agreement, will be the sole responsibility of Anglian Water in perpetuity."	
16.	Planning: To consider consultation response to planning applications received since the last Full Council meeting	
16.1	3PL/2018/0952/O – Erection of up to 180 dwellings, the provision of open space and recreational facilities, with site access and associated highways and infrastructure works – Land at Thetford Road, Watton http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2018/0952/O&from=planningSearch	
16.1(l)	To consider holding a meeting to discuss the above planning application	
16.2	3PL/2019/0384/D - Reserved matters application for 180 dwellings, provision of recreational facilities, site access & associated works, following outline application 3PL/2014/1253/O - WATTON: Land Off Thetford Road Watton http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0384/D	
16.3	3PL/2019/0381/HOU - Demolition of Existing Conservatory and Erection Garden Room and Kitchen/Utility Room Extension - Redhill Farm Redhill Lane Watton IP25 6RE http://planning.breckland.gov.uk/OcellaWeb/planningDetails?reference=3PL/2019/0381/HOU&from=planningSearch	