



# Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

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Town Clerk: Mrs Jane Scarrott [clerk@wattontowncouncil.gov.uk](mailto:clerk@wattontowncouncil.gov.uk)

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 22<sup>nd</sup> November 2016 at **7.00pm** for the purpose of transacting the following business.

*Jane Scarrott*

November 15th 2016

J. Scarrott, Town Clerk

## Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 8<sup>th</sup> November 2016: previously circulated
4. Reports:
  - 4.1 Chairman's Report
  - 4.2 Vice-Chairman's Report
  - 4.3 Police Report
  - 4.4 County Councillor Report
  - 4.5 District Councillor Report
  - 4.6 Clerk's Update
5. Public Participation
6. Accounts –
  - 6.1 To approve payments for November and December 2016
  - 6.2 To confirm appointment of Internal Audit Report
  - 6.3 To confirm 2017/18 precept request
  - 6.4 To agree suggested work as on tree report
  - 6.5 To agree acceptance of tender for work on Clock Tower
  - 6.6 To consider engagement of professional to undertake Cemetery Report
  - 6.7 To consider how salaries/pension payments can be made by the payroll provider
7. Planning Applications for comment:
  - 7.1 3PL/2016/1328/F Erect 20M telecommunications mast, 6 antennas, 2 600m dishes, radio equipment cabinets and ancillary works within a secure fenced compound.
  - 7.2 3PL/2016/1304/F Convert garage to single storey extension at 47 Priory Road, Watton
  - 7.3 3PL/2016/1259/F Change of use from residential to mixed use - change of use of part garage to beauticians (retrospective) at 20 Shire Horse Way, Watton



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8. To agree to hold meeting with George Freeman regarding Neighbourhood Planning
9. Resolution to exclude the Press and Public in view of the confidential nature of the business to be transacted concerning staff:
  - To receive report from HR Working Group and to consider future staffing structure