



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

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Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 14th March 2017 at **7.00pm** for the purpose of transacting the following business.

Jane Scarrott

March 7th 2017

J. Scarrott, Town Clerk

Please note an Events Working Party meeting to consider the Food Festival will take place starting at 6.00pm, doors for the Full Council meeting will open at 7pm.

Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday 28th February 2017: previously circulated
4. Reports:
 - 4.1 Chairman's Report
 - 4.2 Vice-Chairman's Report
 - 4.3 Clerk's Update
5. Public Participation
6. To accept notes from the Events Working party meeting held on 28.02.17
7. To consider recommendations from the HR Committee
 - 7.1 To set a figure for eye checks for office staff
 - 7.2 To agree training provision relating to Health & Safety
8. To review allotment fees and agree legal fees for renewal of allotment lease
9. To accept quote for re-instating the clock mechanism in the Clock Tower
10. To consider future projects relating to open space and Cemetery provision
 - 10.1 To review Cemetery fees
11. Planning: To consider planning applications received for consultation
12. To pass a resolution to exclude the Public and Press to consider matters of a commercially sensitive nature:
 - 12.1 Future Projects