



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

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Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 14th February 2017 at **7.00pm** for the purpose of transacting the following business.

Jane Scarrott

February 8th 2017

J. Scarrott, Town Clerk

Please note an Events Working Group Meeting will take place starting at 6.00pm, doors for the Full Council Meeting will open at 7pm.

Agenda

1. To accept Apologies for Absence
2. To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda
3. To Confirm as a correct record the Minutes of the Meeting held on Tuesday January 24th 2017: previously circulated
4. Reports:
 - 4.1 Chairman's Report
 - 4.2 Vice-Chairman's Report
 - 4.3 Clerk's Update
5. Public Participation
6. To consider anti-social behaviour, including increase in litter, within the parish
7. To review Standing Orders
8. To accept Internal Auditor's Interim Report
9. To consider appointing portfolio holders
10. To consider adopting a correspondence policy
11. To consider possible budget revision
12. To review Community Car Scheme
13. Planning:

To consider for comment all applications notified since the previous meeting

 - 13.1 3PL/2017/0109/VAR conversion and extension of 78 and 78a annexe into two separate residential units 3PL/2016/0866/F (revised scheme) 78 Norwich Road, Watton
14. To consider Neighbourhood Planning and whether a Green Infrastructure Survey should be commissioned.

If matters of a commercial sensitive nature are to be discussed a resolution to exclude the public and press will be made at this point.