



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

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Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 14th November 2017 at **7.00pm** for the purpose of transacting the following business.

Jane Scarrott

J. Scarrott, Town Clerk

Please note 6.00pm start for Events Working Party Meeting – Doors open to members of the public at 7.00pm

ITEM	AGENDA	PAGE
1.	To accept Apologies for Absence	
2.	To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda	
3.	To Confirm as a correct record the Minutes of the Meeting held on Tuesday 24th October 2017. To also accept Minutes for Tuesday 10 th October 2017 Full Council meeting.	2-6
4.	Reports: 4.1 Chairman's Report 4.2 Vice-Chairman's Report 4.3 Clerk's Report	7 8-9
5.	Public Participation	
6.	To discuss current Breckland policing matters	10-11
7.	To consider energy contract renewals	12
8.	To consider donation to Wayland Academy Annual Achievement evening	12
9.	To consider purchase of more Litter Bins.	13-14
10.	To discuss report and consider recommendations from the IT sub Committee	14-16
11.	To consider staff training	17
12.	To accept the play inspection reports and to agree to undertake maintenance at the play areas as recommended.	17
13.	To agree repairs to Public Toilets	17-18
14.	To consider purchase of a Water Cooler for the office	
15.	To consider fitting roof bars to the new van at a cost of £180.00 + VAT	
16.	To consider provision of business cards	
17.	To consider re-instatement of Town Council meetings in August and December	
18.	To discuss Involvement and group members of the Watton and Swaffham working group and to agree the Terms of Reference for the group.	19-20
19.	To consider Breckland Market Town Initiative	
20.	To consider the request to display a banner on the fence at Jubilee Gardens for the duration of a week	20
21.	Planning: To receive update from Neighbourhood Planning Group	
22.	To pass a resolution to exclude the press and public to update on staffing matters: 22.1 To consider communication received relating to Watton Cemetery 22.2 To receive reports from HR committee 22.3 To agreed increase of hourly rate of pay for cleaning staff and date to be implemented.	21 21-22



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