



Watton Town Council

Wayland Hall, Middle Street, Watton, Thetford, Norfolk IP25 6AG

Telephone: 01953 881007

Website: www.wattontowncouncil.gov.uk

Town Clerk: Mrs Jane Scarrott clerk@wattontowncouncil.gov.uk

To All Members of the Council

You are hereby summoned to attend the Meeting of the Full Council to be held at Wayland Hall Council Chamber, Middle Street, Watton, Norfolk IP25 6AG on Tuesday 9th January 2018 at 7.00pm for the purpose of transacting the following business.

J. Scarrott – Town Clerk

January 3rd 2018

| ITEM | AGENDA | PAGE |
|------|--|---------------|
| 1. | To accept Apologies for Absence | |
| 2. | To note Declaration of Members personal, prejudicial and disclosable pecuniary interests in respect of items on the Agenda | |
| 3. | To Confirm as a correct record the Minutes of the Meeting held on Tuesday 28 th November 2017 | 3-6 |
| 4. | To confirm co-optation of Gavin Maby to the Town Council | |
| 5. | Reports: 5.1 Chairman's verbal Report 5.2 Vice-Chairman's Report 5.3 County Councillor's Report to include possible Highway improvements as part of the Norfolk County Council Parish Partnership Scheme 5.4 Clerks Report to include request from Breckland Council and Norfolk County Council for a promotional stall at Watton market 24.01.18 and 28.02.18 | 7 7 |
| 6. | Public Participation | |
| 7. | Accounts – To approve payments for December 2017 | |
| 8. | 8.1 To agree 2018 precept request 8.2 To agree amendments to Financial Regulations | 7 & App1 8 |
| 9. | To clarify Cemetery fees relating to non-residents | 9 |
| 10. | To consider street lighting requirements for the Town Green Road development. | 9 |
| 11. | To consider purchase of the following: 11.1 Fixing kits for the litter bins - cost of 6 kits at £65.00 each 11.2 Disabled Radar Keys at £2.10 each plus carriage 11.3 To consider purchase of keys to the hand washer unit at the Public Toilets £30 (inc. VAT) estimate 11.4 Fold down ladder | |

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| 12. | To consider request from Wayland Men's Shed to erect signage at Church Walk | 11-12 |
| 13. | To consider paying for hire of Queen's Hall for the Town Council Carol Service at £75.00 | |
| 14. | To consider recommendations from the Firework Event feedback meeting 14.1 To agree payment of gratuities relating to the Firework Evening | |
| 15. | Neighbourhood Plan Update 15.1 To consider membership of NABMA https://www.nabma.com/ | 9 |
| 16. | Planning: To consider planning applications received for consultation 16.1 Proposed modifications to internal layout to include insertion of additional window to each flat Flats 6-9 Gable Court High Street, Watton 3PL/2017/1556/HOU 16.2 Reserved matters application for approval of appearance, landscaping, layout and scale of development of 98 dwellings, open space and play areas at land off Town Green Road 3PL/2017/1358 16.3 Change of use from A1 retail to A5 hot food takeaway and new extractor fan 10 High Street, Watton IP25 6AE 3PL/2017/1408/F 16.4 Proposed detached house Adjacent 65 Jubilee Road, Watton 3PL/2017/1395/O 16.5 Erection of single storey 3 bedroom property at land near Akrotiri Square, Watton 3PL/2017/1517/F | |
| 17. | To pass a resolution to exclude the press and public to update on staffing matters: 17.1 To consider reclaiming money owed to Watton Town Council 17.2 To accept job description for Office Support Clerk 17.3 To consider engaging legal advice relating to charities within the town 17.4 To consider procedures relating to grave digging | 10 10 |